

5400 Butternut Drive
East Syracuse, NY 13057-8509
Phone: 315.446.3910
Fax: 315.449.0620

Maxwell M. Ruckdeschel
Supervisor

Town Board:

H Bernard Alex
Joe Chiarenza
Indu Gupta
Sarah Klee Hood
Kerry Mannion
Patricia Stevenson



**Town Board Agenda
DeWitt Town Hall
Monday, July 27, 2026
8:30 AM**

Use the DeWitt Town Board's reoccurring Zoom Link!
The same link will be used for all meetings.

Join from PC, Mac, iPad, or Android:
<https://us02web.zoom.us/j/82535808731>

TOPIC

PRESENTER

Public Comments

Pledge of Allegiance

Roll Call

Public Hearing

Presentations

Town Board & Department Heads

- | | | |
|-----|---|------------------------|
| 1. | Short-term Rental Discussion | Supervisor Ruckdeschel |
| 2. | Town Board Minutes - June 29, July 13 and July 17 | Town Clerk Epolito |
| 3. | Authorization to Purchase 1 Truck for Parks Department | Superintendent Conte |
| 4. | Authorization to Purchase 1 Truck for the Water Department | Superintendent Conte |
| 5. | Standard Workday Reporting | Town Clerk Epolito |
| 6. | Town Clerk Monthly Report - June 2026 | Town Clerk Epolito |
| 7. | Voluntary Contributions on Dog License Applications | Town Clerk Epolito |
| 8. | Jamesville-DeWitt SPO MOA | Supervisor Ruckdeschel |
| 9. | Pro-Housing Communities Resolution | Supervisor Ruckdeschel |
| 10. | NYAOT Legislative Conference | Supervisor Ruckdeschel |
| 11. | Authorization to Advertise for Water and Sewer Reparis Contract | Superintendent Conte |

12. Agreement for Outside Sewer Service Connection
- 4966 Old Peck Hill Road

Check Register – Warrant

Submitted by Comptroller Fusco

13. Check Register 07.20.2026

Town Board Updates

Executive Session

- | | | |
|-----|--|----------------------|
| 14. | Highway MEO Breese Union one time increase | Superintendent Conte |
| 15. | Highway to Hire MEO Scott | Superintendent Conte |
| 16. | Highway to Hire MEO Rath | Superintendent Conte |
| 17. | Litigation Discussion | Attorney Natoli |

June 29, 2026

At a Special Meeting of the Town Board of the Town of Dewitt, Onondaga County, New York, held at the Dewitt Town Hall, 5400 Butternut Drive, Dewitt, New York, in said town and via Zoom on Monday, June 29, 2026, commencing at 6:00 PM:

The meeting was called to order by Supervisor Ruckdeschel, and upon the roll being called the following were:

PRESENT: Town Supervisor Ruckdeschel, Councilor Chiarenza, Councilor Klee Hood, Councilor Mannion, Councilor Stevenson

ABSENT: Councilor Alex, Councilor Gupta

ALSO

PRESENT: Town Attorney Natoli, Town Clerk Epolito, Deputy Town Clerk VanDuser, Planning & Zoning Director Cantrell

6:05 pm - Local Law Battery Energy Storage Systems

Supervisor Ruckdeschel recessed the meeting and called to order a public hearing at 6:05 pm to consider a local law on Battery Energy Storage Systems.

Proof of publication in the Syracuse Post-Standard dated June 14, 2026 was read and filed.

Supervisor Ruckdeschel introduced the local law to consider allowing Battery Energy Storage Systems (BESS) in DeWitt.

Nick Smith from Acorn Development, LLC, Alexis Papanicolaou from Carson Power, Olivia Sproviero from NexAmp, Sera Yoon from Hodgson Russ representing Aurora Renewal Inc, and Brad Hunt from Mackenzie & Hughes representing Carson Power, all who have submitted comments and are on file in the Town Clerk's office, thanked the Town for their commitment to work with stakeholders and commitment to community safety and environmental protection. However, they felt BESS should be allowed in High-Tech Districts, the residential setback of 1,000' was too restrictive and prohibitive, the 100' wetland setback was more restrictive than DEC recommendations, and that for decommissioning the requirement for cash escrow only should be expanded to also allow irrevocable letters of credit or bonds. They asked the Board to continue to work with stakeholders to adjust the law.

Daniel Murray of Energy Safety Response Group (ESRG) gave a brief overview of what ESRG does regarding fire safety and testing and training to firefighters with BESS.

Rick Kunz submitted comments that are on file in the Town Clerk's office and is concerned regarding fires and thermal emissions, that the only purpose is to support data centers and that the only ones speaking for it are paid to be here.

Peter Baskin felt more attention needed to be on how to prevent fires rather than react to them, other towns have said no to BESS, we don't need BESS we have grid stability, and

recommended nuclear plants instead.

A brief discussion from the Board including the appreciation of public comments, the commitment to work towards possible sensible revisions and agreement that the 1000' set back for residential properties protects the residents.

With no further questions from the Board or the public, the public hearing was closed.

Motion by Supervisor Ruckdeschel, Seconded by Councilor Stevenson.

RESOLVED,

LOCAL LAW NO. 5 – 2026

LOCAL LAW AMENDING THE DEWITT TOWN CODE CHAPTER 192, BEING LOCAL LAW NO. 6 OF 2008, AS HAS PREVIOUSLY BEEN AMENDED, TO REPEAL CHAPTER 192, ARTICLE XXIII OF THE DEWITT TOWN CODE ENTITLED “MORATORIUM ON BATTERY ENERGY STORAGE SYSTEMS,” BEING LOCAL LAW NO. 6 OF 2025, AND ALL OF ITS PROVISIONS AND SUBSECTIONS, IN ITS ENTIRETY, AND TO ENACT A NEW CHAPTER 192, ARTICLE XXIII OF THE DEWITT TOWN CODE ENTITLED “BATTERY ENERGY STORAGE SYSTEMS”

Be it enacted by the Town Board of the Town of DeWitt as follows:

Section 1: The Town of DeWitt Town Code Chapter 192, being Local Law No. 6 of 2008, as has previously been amended, is hereby further amended to repeal Chapter 192, Article XXIII of the DeWitt Town Code entitled “Moratorium on Battery Energy Storage Systems,” being Local Law No. 6 of 2025, and all of its provisions and subsections, in its entirety, and to enact a new Chapter 192, Article XXIII of the DeWitt Town Code entitled “Battery Energy Storage Systems,” as follows:

ARTICLE XXIII BATTERY ENERGY STORAGE SYSTEMS

§192-136 Authority.

This Local Law regulating the location, construction, operation, installation, implementation and use of Battery Energy Storage Systems in the Town of DeWitt is adopted pursuant to Article IX of the New York State Constitution, §§2(c)(6) and (10), New York Statute of Local Governments, §§10(1) and (7), and New York State Municipal Home Rule Law §10, which authorize the Town of DeWitt to adopt zoning provisions which advance and protect the public health, safety and welfare of the community.

§192-137 Statement of Purpose and Intent.

This Local Law is adopted to create reasonable rules and regulations for the location, construction, operation, installation, implementation and use of Tier 1, Tier 2 and Tier 3 Battery Energy Storage Systems, as defined herein, to benefit property owners within certain zoning districts in the Town of DeWitt, as set forth herein, with a primary focus and intent to preserve and protect the public health, safety, welfare and quality of life for Town of DeWitt residents, business owners, and visitors.

Specifically, the Town of DeWitt intends to ensure compatible land uses in the vicinity of areas that may reasonably be impacted by the effects of Battery Energy Storage Systems, to mitigate the impacts of Battery Energy Storage Systems on important environmental resources such as agricultural lands, forests, wildlife and other protected resources, and to create synergy between the location, construction, operation, installation, implementation and use of Battery Energy Storage Systems and the goals of the Town of DeWitt community at large pursuant to the Town of DeWitt's Comprehensive Plan.

§192-138 Definitions.

For the purposes of this Local Law, the following terms shall have the meanings set forth herein:

BATTERY(IES)

A single cell or a group of cells connected together electrically in series, in parallel, or a combination of both, which can charge, discharge and store energy electrochemically. For the purposes of this Local Law, batteries utilized in consumer products are excluded from these requirements.

BATTERY ENERGY STORAGE MANAGEMENT SYSTEM

An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected.

BATTERY ENERGY STORAGE SYSTEM

One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle. A battery energy storage system is classified as a Tier 1, Tier 2 or Tier 3 Battery Energy Storage System, as follows:

- A. Tier 1 Battery Energy Storage Systems have an aggregate energy capacity less than or equal to eighty (80) kilowatt-hours (kWh), and, if in a room or enclosed area, consist of only a single energy storage system technology. Tier 1 Battery Energy Storage Systems are "behind the meter" systems, as defined herein, only.
- B. Tier 2 Battery Energy Storage Systems have an aggregate energy capacity more than 80 kWh and less than or equal to six hundred (600) kWh, and, if in a room or enclosed area, consist of only a single energy storage system technology. Tier 2 Battery Energy Storage Systems are "behind the meter" systems, as defined herein, only.
- C. Tier 3 Battery Energy Storage Systems have an aggregate energy capacity greater than 600 kWh or are comprised of more than one storage battery technology in a room or enclosed area. Tier 3 Battery Energy Storage Systems may be "behind the meter" or "front of the meter" systems, as defined herein.

BEHIND THE METER

Customer-sited stationary Battery Energy Storage Systems that are connected to the distribution system on the customer's side of the utility's service meter.

COMMISSIONING

A systematic process that provides documented confirmation that a Battery Energy Storage System functions according to the intended design criteria and complies with applicable state and local code requirements.

DECOMMISSIONING

A systemic process that provides documented confirmation that a Battery Energy Storage System has been safely disassembled, with all components removed or recycled according to the intended end-of-life criteria and in compliance with applicable state and local code requirements.

DEDICATED-USE BUILDING

A building that is built for the primary intention of housing battery equipment, is classified as Group F-1 occupancy as defined in the New York State Building Code, and complies with all of the following:

- A. The only use of the building is battery energy storage, energy generation, and/or other electrical grid-related operations;
- B. No other occupancy types are permitted in the building;
- C. Occupants in the rooms and areas containing Battery Energy Storage Systems are limited to personnel that operate, maintain, service, test and/or repair the Battery Energy Storage System and other energy systems; and
- D. Administrative and support personnel are permitted in areas within the buildings that do not contain Battery Energy Storage Systems, provided that the areas do not occupy more than ten (10) percent of the building area of the story in which Battery Energy Storage Systems are located and that a means of egress from the administrative and support use areas to the public way is provided that does not require occupants to traverse through areas containing Battery Energy Storage Systems or other energy systems or related equipment.

ENERGY CODE

The New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law, as currently in effect and as hereafter amended from time to time.

FIRE CODE

The Fire Code established in the New York State Uniform Fire Prevention and Building Code adopted pursuant to Article 18 of the Executive Law, as currently in effect and as hereafter amended from time to time.

FRONT OF THE METER

Battery Energy Storage Systems that are installed on the utility side of the utility's service meter.

NATIONALLY RECOGNIZED TESTING LABORATORY (NRTL)

A United States Department of Labor designation recognizing a private sector organization to perform certification for certain products to ensure that they meet the requirements of both the construction and general industry OSHA electrical standards.

NON-DEDICATED-USE BUILDING

All buildings that contain a Battery Energy Storage System and do not comply with the requirements for Dedicated-Use Building set forth herein.

OCCUPIED COMMUNITY BUILDING

Any building in Occupancy Group A, B, E, I, or R, as defined in the New York State Building Code, including but not limited to schools, colleges, daycare facilities, hospitals, correctional facilities, public libraries, theaters, stadiums, apartments, hotels and houses of worship.

PARTICIPATING PROPERTY

A Battery Energy Storage System host property or any real property that is the subject of an agreement that provides for the payment of monetary compensation to the landowner from the owner of the Battery Energy Storage System or his/her designee, regardless of whether any part of a Battery Energy Storage System is constructed on the property.

UNIFORM CODE

The New York State Uniform Fire Prevention and Building Code adopted pursuant to Article 18 of the Executive Law, as currently in effect and as hereafter amended from time to time.

§192-139 Applicability.

- A. This Local Law shall apply to all Battery Energy Storage Systems permitted, located, constructed, operated, installed, implemented, and/or used in the Town of DeWitt as of the Effective Date of this Local Law, excluding general maintenance and repair.
- B. Battery Energy Storage Systems permitted by the Town of DeWitt and located, constructed, operated, installed, implemented, and/or used in the Town of DeWitt prior to the Effective Date of this Local Law shall not be required to meet the requirements of this Local Law.
- C. This Local Law shall apply to modifications to or retrofits or replacements of an existing Battery Energy Storage System.

§192-140 Applications for Battery Energy Storage Systems

A complete application for the location, construction, operation, installation, implementation, and/or use of a Battery Energy Storage System shall be submitted to the Town of DeWitt Department of Planning and Zoning (Department) for review. An application shall be deemed complete upon a determination by the Department that the application addresses all relevant provisions and requirements of this Section. Applications for Battery Energy Storage Systems

that will have a utility connection shall include a signed interconnection agreement or letter of intent with the interconnecting utility company.

§192-141 Requirements for Tier 1 Battery Energy Storage Systems.

Tier 1 Battery Energy Storage Systems are permitted in R-0, R-1, R-2 and R1A zoning districts as an accessory use and/or structure to a primary residential use upon the issuance of a development permit by the Department.

Tier 1 Battery Energy Storage Systems are permitted in all non-residential zoning districts of the Town as an accessory use and/or structure to a primary structure or use, upon Site Plan Review pursuant to **§192-122** of the Zoning Code of the Town of DeWitt and issuance of a development permit by the Department.

The Tier 1 Battery Storage Systems are prohibited in the front yard.

§192-142 Requirements for Tier 2 Battery Energy Storage Systems.

Tier 2 Battery Energy Storage Systems shall be permitted only in the Industrial Zoning District as an accessory use and/or structure to a primary use on the lot, subject to the following requirements:

- A. Site plan review and approval by the Town of DeWitt Planning Board pursuant to the regulations and procedures set forth in **§192-122** of the Zoning Code of the Town of DeWitt and further as set forth in herein and in **§192-145**.
- B. Issuance of a development permit by the Department.
- C. Residential setback requirement. No Tier 2 Battery Energy Storage System may be permitted within 100 feet of the property line of: a) a lot containing a residential dwelling(s) or public park, or b) a residentially zoned lot.

§192-143 Requirements for Tier 3 Battery Energy Storage Systems.

Tier 3 Battery Energy Storage Systems shall be permitted in the Industrial Zoning District as a primary use or as an accessory use and/or structure to a primary use on the lot, subject to the following requirements:

- A. Site plan review and approval by the Town of DeWitt Planning Board pursuant to the regulations and procedures set forth in **§192-145** herein and in **§192-122**; and
- B. Issuance of a Specific Use Permit by the Town of DeWitt Zoning Board of Appeals pursuant to the regulations and procedures set forth in **§192-123**.
- C. Issuance of a development permit by the Department.

- D. Residential setback requirement. Any Tier 3 Battery Energy Storage System must be at least one thousand (1,000) feet away from any lot with a dwelling or public park use or residential district boundary line as measured from the nearest lot lines.
- E. Wetland setback requirement. A Tier 3 Battery Energy Storage System must be at least one hundred (100) feet away from any state or federal wetlands.

§192-144 Permitting Requirements for Tier 1, Tier 2, and Tier 3 Battery Energy Storage Systems.

In addition to the application procedures and requirements for development permit review set forth in **§94-4** and the Uniform Code, any development permit application for the location, construction, operation, installation, implementation and/or use of a Battery Energy Storage System, excluding single- and two-family residential covered in the NYS Residential Code, shall include the following:

- A. Utility Lines and Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and right-of way.
- B. Signage.
 - 1. Signage shall be in compliance with the American National Standards Institute (ANSI) Z535 and shall include the type of technology associated with the Battery Energy Storage Systems, any special hazards associated, the type of suppression system installed in the area of Battery Energy Storage Systems, and 24-hour emergency contact information, including reach-back phone number.
 - 2. Pursuant to the National Electric Code (NEC), disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
- C. Vegetation and tree cutting. Areas within ten (10) feet on each side of Battery Energy Storage Systems shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery or cultivated ground cover such as green grass, ivy, succulents or similar plants used as ground covers shall be permitted to be exempt provided that they do not form a means of readily transmitting fire. Removal of trees shall be minimized to the extent possible.
- D. Noise. The 1-hour average noise generated from Battery Energy Storage Systems, components and associated ancillary equipment shall not exceed a noise level of sixty (60) dBA as measured at all lot lines of the parcel on which the Battery Energy Storage System is located. Applicants shall submit equipment and component manufacturers noise ratings to demonstrate compliance. The applicant may be required to provide Operating Sound Pressure Level measurements from a reasonable number of sampled locations at the

perimeter of the lot on which the Battery Energy Storage System is located to demonstrate compliance with this standard. No momentary noise generation shall exceed 90 dBA.

- E. Setbacks. Properties on which Battery Energy Storage Systems are located, constructed, operated, installed, implemented, and/or used shall comply with the setback requirements of the zoning district they are located in, except for the additional residential setback requirement for Tier 3 Battery Energy Storage Systems set forth in **§192-143** herein.
- F. Height. Battery Energy Storage Systems shall comply with the building height limitations for principal structures of the zoning district in which the lot is located, with maximum height not to exceed 15 feet.
- G. Commissioning Plan. The applicant shall submit a Commissioning Plan documenting and verifying that the Battery Energy Storage System and its associated controls and safety systems are in proper working condition per requirements set forth in the Uniform Code. Where commissioning is required by the Uniform Code, it shall be conducted by a New York State Licensed Professional Engineer after the installation is complete but prior to final inspection and approval.
 - 1. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning.
 - 2. A report describing the results of the system commissioning and including the results of the initial acceptance testing required in the Uniform Code shall be provided to the Department prior to final inspection and approval and maintained at an approved on-site location;
 - 3. A service record log form shall be retained on site that lists the schedule for all required servicing and maintenance actions and space for logging such actions that are completed over time.
- H. Decommissioning Plan. The applicant shall submit a Decommissioning Plan, developed in accordance with the Uniform Code, to be implemented upon abandonment and/or in conjunction with removal from the facility. The Decommissioning Plan shall include:
 - 1. A narrative description of the activities to be accomplished, including who will perform which activities and at what point in time, for complete physical removal of all Battery Energy Storage System components, structures, equipment, security barriers and transmission lines from the site;
 - 2. Disposal of all solid waste and hazardous waste in accordance with local, state and federal waste disposal regulations;
 - 3. The anticipated life of the Battery Energy Storage System;

4. The estimated decommissioning costs and how said estimate was determined. Decommissioning costs shall use the gross cost of removal and hazardous material disposal and shall exclude any scrap value of the batteries;
5. The method of ensuring that funds will be available for decommissioning and restoration;
6. The method by which the decommissioning cost will be kept current;
7. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the Battery Energy Storage System, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and
8. Full environmental remediation, including but not limited to stripping contaminated soil, neutralizing toxic fire suppression runoff, and restoring the site to original baseline environmental conditions.
9. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.
 - I. Fire Safety Compliance Plan documenting and verifying that the system and its associated controls and safety systems are in compliance with the Uniform Code;
 - J. Operation and Maintenance Manual describing continuing Battery Energy Storage System maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth in the Uniform Code;
 - K. Emergency Operations Plan for Tier 2 and Tier 3 Battery Energy Storage Systems. An Emergency Operations Plan meeting all requirements as set forth in the Uniform Code shall be provided shall be approved as a part of development permit review with a copy provided to the Battery Energy Storage System owner and the Town of DeWitt Fire Marshall. A permanent copy shall be placed in an approved location to be accessible to facility personnel, fire code officials and emergency responders.
 - L. Decommissioning Fund.
 1. The owner and/or operator of a Battery Energy Storage System shall continuously maintain a cash escrow balance with the Department for purposes of financing the Decommissioning Plan, in an amount to be determined by the Town, for the period of the life of the associated facility. Every five (5) years the estimated decommissioning costs shall be re-evaluated and the cash escrow balance shall be modified accordingly.

2. In the event of default upon performance of such conditions, after proper notice and expiration of any cure periods, the cash escrow deposit shall be forfeited to the Town, which shall be entitled to maintain an action thereon. The cash escrow deposit shall remain in full force and effect until restoration of the property as set forth in the decommissioning plan is completed.
- M. Insurance. The applicant and/or owner shall maintain a current insurance policy to cover the installation and operation of Tier 3 projects at all times in the minimum amount of \$5,000,000 property and personal liability coverage and provide proof of such policy to the Town on an annual basis.
- N. Limited site access agreement. The Town of DeWitt shall require all applicants to enter into a limited site access agreement upon the posting of cash escrow to ensure the Town may access the property in the event the Town is forced to act to decommission the project. The agreement shall be prepared by the Town Attorney in a form and content acceptable to the Town Board.

§192-145 Site Plan Review Requirements.

- A. In addition to the application procedures and requirements for Site Plan Review set forth in **§192-122**, any site plan review application for a Tier 2 or Tier 3 Battery Energy Storage System shall include the following:
1. Property lines and physical features, including roads, for the project site;
 2. Proposed changes to the landscape of the site, grading, stormwater drainage, vegetation clearing and planting, exterior lighting, and screening vegetation or structures;
 3. Documentation that appropriate water infrastructure and supply are available at the project site for fire protection.
 4. A three-line electrical diagram detailing the Battery Energy Storage System layout, associated components, and electrical interconnection methods, with all NEC-compliant disconnects and over current devices;
 5. A preliminary equipment specification sheet that documents the proposed Battery Energy Storage System components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of a development permit;
 6. Name, address, phone number and contact information of proposed or potential system installer and the owner and/or operator of the Battery Energy Storage System. Such information of the final system installer shall be submitted prior to the issuance of a development permit;

7. Zoning district designation for the parcel(s) of land comprising the project site;
8. Decommissioning Plan as set forth in **§192-144** herein;
9. Erosion and sediment control and stormwater management plans prepared to New York State Department of Environmental Conservation standards, if applicable, and to such standards as may be established by the Town of DeWitt Planning Board;
10. Engineering documents stamped and signed by a New York State Licensed Professional Engineer to be submitted before site plan approval and issuance of a development permit; and
11. The following additional requirements for Site Plan Review for the location, construction, operation, installation, and implementation shall apply:
 - a. Fencing requirements. Battery Energy Storage Systems, including all mechanical equipment, shall be enclosed by fencing as determined by the Planning Board..
 - b. Lighting. Lighting shall be limited to that minimally required for safety and operational purposes and shall conform to the rules and regulations set forth in Chapter 117 of the DeWitt Town Code entitled "Lighting, Outdoor" except that maximum pole height shall not exceed 5 feet above the height of the Battery Energy Storage System structure.
 - c. Screening and visibility. Battery Energy Storage Systems shall have views minimized from adjacent properties and public rights-of-way, to the extent reasonably practicable using architectural features, earth berms, landscaping and/or other screening methods that will harmonize with the character of the property and surrounding area and not interfere with ventilation or exhaust ports. For purposes of review of adequate screening and visibility, the applicant is to provide, as determined by the Planning Board:
 - i. Viewshed analysis
 - ii. Technically accurate photographic simulations illustrating the operational facility
 - iii. Evaluation of potential visual impact to public resources
 - iv. Line of sight cross sections
 - d. A floodplain analysis shall be provided for any proposed Battery Energy Storage System proposed in a floodplain, and any flood risk identified by the Planning Board must be mitigated. Battery Energy Storage Systems located in a 100-year floodplain shall have a finished floor elevation at or above the base flood elevation plus two feet.

§192-146 Ownership Changes.

If the owner of a Battery Energy Storage System(s) changes or the owner of the relevant property changes, the Specific Use Permit associated with such Battery Energy Storage System(s) shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the Specific Use Permit, Site Plan Approval, and Development Permit and with the approval of the Zoning Board of Appeals in the form of an amendment to the Specific Use Permit. The successor owner or operator shall provide written notification to the Department of such change in ownership and make application to the Zoning Board of Appeals within thirty (30) days of the ownership change. Failure of the successor owner or operator to provide written notification of ownership change and make application to the Zoning Board of Appeals as set forth herein shall result in complete and total nullification of the Specific Use Permit, Site Plan Approval, Development Permit, and all other associated local approvals of the Battery Energy Storage System.

§192-146.1 Safety.

- A. System Certification. Battery Energy Storage Systems and equipment shall be listed by a NRTL to UL 9540 (Standard for Battery Energy Storage Systems and equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:
 - 1. UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications);
 - 2. UL 1642 (Standard for Lithium Batteries);
 - 3. UL 1741 or UL 62109 (Inverters and Power Converters);
 - 4. Certified under the applicable electrical, building and fire prevention codes as required; and/or
 - 5. Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 or approved equivalent and applicable codes, regulations and safety standards may be used to meet system certification requirements.
- B. Site Access. Battery Energy Storage Systems shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the Town of DeWitt Fire Marshall and any other relevant emergency services department.
- C. Battery Energy Storage Systems, components and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

- D. Tier 3 Battery Energy Storage Systems, components, and associated ancillary equipment shall be inspected every year by a registered professional engineer or a special expert meeting the requirements of the Uniform Code. Documentation of such inspection shall be provided to the Department. Failure to inspect systems as required shall invalidate the Specific Use Permit.

§192-146.2 Abandonment of Tier 2 or Tier 3 Battery Energy Storage Systems.

A Tier 2 or Tier 3 Battery Energy Storage System shall be considered abandoned when it ceases to operate consistently for a period of more than one (1) year. If the owner or operator fails to comply with the decommissioning requirements set forth in §192-144(J) upon abandonment, the Department may, at its discretion and upon seven (7) consecutive days of written notice to the property owner, enter the property and utilize the available cash escrow balance for the removal of a Tier 2 or Tier 3 Battery Energy Storage System and restoration of the site in accordance with the Decommissioning Plan as a matter of public health and safety.

§192-146.3 Enforcement.

A violation of this Chapter shall be an offense punishable by a fine not to exceed one thousand dollars (\$1,000) per day. Each day on continuing violation shall be considered to be a separate and distinct violation.

§192-146.4 Severability.

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision or phrase of this Local Law, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision or phrase, which shall remain in full force and effect.

Section 2: Local Law No. 6 of 2008, as amended, remains in full force and effect except as hereinabove amended.

Section 3: This Local Law shall take effect immediately upon posting and publication as required by law and filing with the Secretary

Passed 5 Ayes

Proclamation - 250th Time Capsule

Motion by Councilor Chiarenza, Seconded by Councilor Mannion.

**Commemorating the Placement of the Town of DeWitt Community Time Capsule During the
America
250 Celebration**

WHEREAS, the year 2026 marks the 250th Anniversary of the founding of the United States of America, a historic milestone celebrating the nation's enduring commitment to liberty, democracy, and opportunity; and

WHEREAS, the Town of DeWitt is proud to join communities across the nation in commemorating this significant occasion through educational, cultural, and community-centered events that honor our shared heritage and inspire future generations; and

WHEREAS, members of the DeWitt community have contributed photographs, letters, artifacts, memorabilia, and messages that capture the spirit, achievements, challenges, and aspirations of our community in 2026; and

WHEREAS, the creation and placement of a Community Time Capsule provides a unique opportunity to preserve a snapshot of life in the Town of DeWitt during the America 250 celebration, creating a bridge between today's community and future generations; and

WHEREAS, the Willis Carrier Recreation Center, an all-inclusive recreational facility and community park generously donated by the Carrier Corporation to remain forever a place of recreation, gathering, and community connection, has been selected as the home of this Community Time Capsule, linking the Town's past, present, and future generations; and

WHEREAS, this Time Capsule represents the collective stories, memories, accomplishments, and aspirations of the DeWitt community and will serve as a lasting testament to this historic anniversary;

NOW, THEREFORE, BE IT PROCLAIMED, that the Town Board of the Town of DeWitt hereby recognizes and celebrates the placement of the Town of DeWitt America 250 Community Time Capsule at Willis Carrier Park during the Town's America 250 Celebration.

BE IT FURTHER PROCLAIMED, that this Community Time Capsule is dedicated to future generations and is intended to preserve the history, culture, and spirit of the DeWitt community as it exists in 2026.

BE IT FURTHER PROCLAIMED, that the Time Capsule shall remain sealed and protected for twenty-five (25) years and is planned to be unearthed in 2051, allowing a future generation to discover and reflect upon the people, events, and milestones that shaped the Town of DeWitt during the nation's 250th Anniversary celebration.

Passed 5 Ayes

Executive Session

Motion by Councilor Mannion, Seconded by Councilor Stevenson.

RESOLVED, to enter into Executive Session at 7:08 pm under Section 104(1) of the Public

Officers Law, to discuss potential litigation, contract negotiation, and specific personnel matters.

Passed 5 Ayes

Motion by Councilor Mannion, Seconded by Councilor Chiarenza.

RESOLVED, to adjourn Executive Session and return to Regular Session at 7:36 pm.

Passed 5 Ayes

Motioned by Councilor Chiarenza to adjourn the meeting at 7:36 pm, seconded by Councilor Chiarenza. Motion passed unanimously.

Angela K. Epolito, Town Clerk

July 13, 2026

At a Regular Meeting of the Town Board of the Town of Dewitt, Onondaga County, New York, held at the Dewitt Town Hall, 5400 Butternut Drive, Dewitt, New York, in said town and via Zoom on Monday, July 13, 2026, commencing at 8:30 AM:

The meeting was called to order by Supervisor Ruckdeschel, and upon the roll being called the following were:

PRESENT: Town Supervisor Ruckdeschel, Councilor Alex, Councilor Chiarenza, Councilor Mannion, Councilor Stevenson

ABSENT: Councilor Gupta, Councilor Klee Hood

ALSO

PRESENT: Town Attorney Natoli, Highway Superintendent Conte, Deputy Town Clerk VanDuser

Sovereign Partners Mixed Use Development

John Bartolotti, Dalpos Architects and William Gentile, Sovereign Partners presented a proposal for a mixed-use development with residential apartments on Widewaters Parkway. The applicants will work with staff before submitting a formal application.

Highway 2025 Report

Highway Superintendent Conte presented the 2025 Highway Report.

Town Board Minutes - June 22, 2026

Motion by Councilor Stevenson, Seconded by Councilor Alex.

RESOLVED, to accept the Town Board Minutes from June 22, 2026.

Passed 5 Ayes

623 Bradford Pkwy Water Adjustment Request

Motion by Councilor Alex, Seconded by Councilor Chiarenza.

RESOLVED, to authorize the water bill adjustment for 623 Bradford Parkway, Account# 311-005008-00 from \$824.85 to \$419.04 for a reduction of \$405.81.

Passed 5 Ayes

Post for 2 Motor Equipment Operator Positions

Motion by Councilor Mannion, Seconded by Councilor Chiarenza.
RESOLVED, to authorize the Highway Superintendent to post for two (2) Motor Equipment Operator (MEO) positions in the Highway Department.

Passed 5 Ayes

Request to Waive Development Permit Fee

Motion by Councilor Chiarenza, Seconded by Councilor Alex.
RESOLVED, to authorize the one time waiver of the penalty fee for a Development Permit for Josall Roofing, Syracuse Inc, performing work for Liberty Resources located at 6723 Towpath Road.

Passed 5 Ayes

WQIP Resolution

Motion by Councilor Alex, Seconded by Councilor Chiarenza.

APPROVING THE SUBMISSION OF A GRANT APPLICATION TO NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION WATER QUALITY IMPROVEMENT PROJECT PROGRAM (WQIP) FY26

WHEREAS, the Town of DeWitt is seeking funding opportunities to support the acquisition of a vacuum truck; and

WHEREAS, the Water Quality Improvement Project Program (WQIP) FY26 is available through the NYS Department of Environmental Conservation (DEC) to support projects that directly improve water quality or habitat, promote flood risk reduction, restoration, and enhanced flood and climate resiliency, or protect a drinking water source; and

WHEREAS, the DeWitt Town Board has determined that applying for this grant is in the best interest of DeWitt and its residents as it aligns with the Town's strategic goals and objectives; and

WHEREAS, the NYS DEC will fund up to 75% of the total project cost and requires a local match of at least 25% of the total project cost; and

WHEREAS, the Town of DeWitt is requesting a grant in the amount of \$274,500 (75%) and is committed to funding the remaining \$91,500 (25%) through local funds and/or additional grant funding.

NOW, THEREFORE, BE IT RESOLVED, that the DeWitt Town Board hereby authorizes and approves the submission of the Water Quality Improvement Project Program (WQIP) for fiscal year 2026 to the NYS DEC for the purpose of securing funding to acquire a vacuum truck, which comes at a total cost of \$366,000; and

BE IT FURTHER RESOLVED, that the Town Supervisor and/or his designee is authorized to execute any and all necessary documents related to the submission of the grant application and to take all necessary actions to effectuate the intent of this resolution; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately on this 13th of July 2026.

Passed 5 Ayes

Check Register 06.22.2026

Motion by Councilor Stevenson, Seconded by Councilor Mannion.
RESOLVED, to accept the check register from June 22, 2026.

Passed 5 Ayes

Check Register 07.06.2026

Motion by Councilor Stevenson, Seconded by Councilor Mannion.
RESOLVED, to accept the check register from July 6, 2026.

Passed 5 Ayes

E-Bikes

Following a request by the Police Commission the Board had a brief discussion to consider enacting a holding fee for e-bikes.

Executive Session

Motion by Councilor Chiarenza, Seconded by Councilor Stevenson.
RESOLVED, to enter into Executive Session at 10:17 am under Section 104(1) of the Public Officers Law, to discuss potential litigation, contract negotiation, and specific personnel matters.

Passed 5 Ayes

Motion by Councilor Chiarenza, Seconded by Councilor Mannion.
RESOLVED, to adjourn Executive Session and return to Regular Session at 10:55 am.

Passed 5 Ayes

Hire a Parks Laborer

Motion by Councilor Chiarenza, Seconded by Councilor Mannion.
RESOLVED, to authorize the hire of Jonah Ladd as a full-time Parks Laborer, at \$25.81/hr., Step 9 with a start date of July 20, 2026.

Passed 5 Ayes

Authorization to Hire Clerk 2 - Water Department

Motion by Councilor Stevenson, Seconded by Councilor Chiarenza.

RESOLVED, to authorize the hire of Nina French as a full-time Clerk II, at \$21.06 /hr., Grade 5, Step 1 with a start date of July 13, 2026.

Passed 5 Ayes

Motion by Councilor Alex, to adjourn the meeting at 10:57 am, seconded by Councilor Chiarenza. Motion passed unanimously.

Passed 5 Ayes

Nate VanDuser, Deputy Town Clerk

July 17, 2026

At a Special Meeting of the Town Board of the Town of Dewitt, Onondaga County, New York, held at the Dewitt Town Hall, 5400 Butternut Drive, Dewitt, New York, in said town and via Zoom on Friday, July 17, 2026, commencing at 8:00 AM:

The meeting was called to order by Supervisor Ruckdeschel, and upon the roll being called the following were:

PRESENT: Town Supervisor Ruckdeschel, Councilor Alex (arrived at 8:05 am), Councilor Chiarenza (arrived 8:12 am), Councilor Gupta, Councilor Mannion, Councilor Stevenson

ABSENT: Councilor Klee Hood

ALSO

PRESENT: Town Attorney Natoli, Town Clerk Epolito (arrived at 8:05 am), Deputy Town Clerk VanDuser, Town Engineer Miller, Water Administrator Powell, Code Enforcement Officer White, Code Enforcement Officer Baker

Change Order - 3" and 4" Meters

Motion by Councilor Alex, Seconded by Councilor Chiarenza.

RESOLVED, to authorize Change Order No. 4 for the DeWitt Water Services Meter Upgrades Project with Core & Main for Meters/Maincase Replacement for remaining meters at a cost not to exceed \$25,000.

Passed 6 Ayes

Le Moyne Fireworks

Motion by Councilor Chiarenza, Seconded by Councilor Mannion.

RESOLVED, to approve the fireworks permit at LeMoyne College on August 23, 2026 at 9:00 pm.

Passed 6 Ayes

Motioned by Councilor Alex to adjourn the meeting at 8:23 am, seconded by Kerry Mannion. Motion passed unanimously.

Angela K Epolito, Town Clerk

Town of DeWitt

HIGHWAY DEPARTMENT

Rocco P. Conte
Highway Superintendent

5953 Butternut Drive
East Syracuse, NY 13057
315-437-8331
highway@dewittny.gov

DeWitt Town Board Members:

I am requesting to be able to move forward with the purchase of a 2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD for the Parks Department.

All quotes are listed below:

2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD	Mohawk Chevrolet Ballston Spa, NY	\$46,793.96
2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD	Cappellino Chevrolet Boston, NY	\$47,115.20
2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD	Joe Basil Chevrolet Depew, NY	\$47,140.76
2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD	Bob Johnson Auto Group (Websmart) Rochester, NY	\$47,196.86
2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD	Mangino Chevrolet Amsterdam, NY	\$47,598.43
2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD	DeNooyer Chevrolet Colonie, NY	\$48,922.50

After reviewing & comparing equipment and pricing, we are recommending:
2026 Chevrolet Silverado 2500HD Regular Cab WT 4WD

Mohawk Chevrolet
Ballston Spa, NY
Total truck purchased for: \$46,793.96
OGS Contract # PC69382

This truck was budgeted for the 2026 budget.

Thank you & I am available to discuss any aspect of this transaction,
Sincerely,

Rocco P. Conte
cc: Town of DeWitt Comptroller's Office

Town of DeWitt

HIGHWAY DEPARTMENT

Rocco P. Conte
Highway Superintendent

5953 Butternut Drive
East Syracuse, NY 13057
315-437-8331
highway@dewittny.gov

DeWitt Town Board Members:

I am requesting to be able to move forward with the purchase of a 2026 Chevrolet Silverado 2500HD Double Cab WT 4WD for the Water Department.

All quotes are listed below:

2026 Chevrolet Silverado 2500HD Double Cab WT 4WD	Mangino Chevrolet Amsterdam, NY	\$47,546.22
2026 Chevrolet Silverado 2500HD Double Cab WT 4WD	Cappellino Chevrolet Boston, NY	\$47,561.64
2026 Chevrolet Silverado 2500HD Double Cab WT 4WD	Joe Basil Chevrolet Depew, NY	\$47,614.74

After reviewing & comparing equipment and pricing, we are recommending:
2026 Chevrolet Silverado 2500HD Double Cab WT 4WD

Mangino Chevrolet
Amsterdam, NY

Total truck purchased for: \$47,546.22

OGS Contract # PC68994

This truck was budgeted for the 2026 budget.

Thank you & I am available to discuss any aspect of this transaction,
Sincerely,

Rocco P. Conte

cc: Town of DeWitt Comptroller's Office

RESOLUTION

At a Regular Meeting of the DeWitt Town Board on the 26th day of July, 2026, commencing at 8:00 a.m. at the DeWitt Town Hall, 5400 Butternut Drive, in the Town of DeWitt, New York and via Zoom, seven member of the Town Board being in attendance, the following resolution was introduced by Councilor _____, and seconded by Councilor _____:

BE IT RESOLVED, that the Town of Dewitt hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Elected Officials

Title:	Supervisor
Name:	Maxwell M. Ruckdeschel
SS# (last 4 digits)	
Registration Number	
Standard Work Day (hours):	6
Term Begins/Ends:	01/01/2026-12/31/2026
Participates in Employer's Time Keeping System (Y/N):	N
Days/Month (based on Record of Activities):	26.59

Title:	Town Clerk
Name:	Angela Epolito
SS# (last 4 digits)	
Registration Number	
Standard Work Day (hours):	8
Term Begins/Ends:	01/01/2024-12/31/2027
Participates in Employer's Time Keeping System (Y/N):	N
Days/Month (based on Record of Activities):	22.47

Title:	Town Justice
Name:	Samuel Young
SS# (last 4 digits)	
Registration Number	
Standard Work Day (hours):	6
Term Begins/Ends:	01/01/2026-12/31/2029
Participates in Employer's Time Keeping System (Y/N):	N
Days/Month (based on Record of Activities):	11.34

Title:
Name:
SS# (last 4 digits)
Registration Number
Standard Work Day (hours): 6
Term Begins/Ends: 01/01/2026-12/31/2026
Participates in Employer's Time Keeping System (Y/N): N
Days/Month (based on Record of Activities): 15.64

Title:
Name:
SS# (last 4 digits)
Registration Number
Standard Work Day (hours): 6
Term Begins/Ends: 01/01/2026-12/31/2029
Participates in Employer's Time Keeping System (Y/N): N
Days/Month (based on Record of Activities): 5.19

Title:
Name:
SS# (last 4 digits)
Registration Number
Standard Work Day (hours): 6
Term Begins/Ends: 01/01/2026-12/31/2029
Participates in Employer's Time Keeping System (Y/N): N
Days/Month (based on Record of Activities): 3.69

Title:
Name:
SS# (last 4 digits)
Registration Number
Standard Work Day (hours): 6
Term Begins/Ends: 01/01/2026-12/31/2029
Participates in Employer's Time Keeping System (Y/N): N
Days/Month (based on Record of Activities): 8.24

Title:
Name:
SS# (last 4 digits)
Registration Number
Standard Work Day (hours): 8
Term Begins/Ends: 01/01/2024-12/31/2027
Participates in Employer's Time Keeping System (Y/N): N
Days/Month (based on Record of Activities): 28.75

Town Councilor
Patricia Stevenson

Town Councilor
Joesph Chairenza

Town Councilor
Sarah Klee Hood

Town Councilor
Indu Gupta

Superintendent of
Highways
Rocco Conte

Title:	Town Attorney
Name:	Matthew Natoli
SS# (last 4 digits)	
Registration Number	
Standard Work Day (hours):	8
Term Begins/Ends:	01/01/2026-12/31/2027
Participates in Employer's Time Keeping System (Y/N):	N
Days/Month (based on Record of Activities):	24.67

Adopted ____ Ayes

Town of DeWitt Clerk's Office

Monthly Report – June 2026

Submitted by: Angela Epolito, Town Clerk, RMC

Staff:

- Angela Epolito, Town Clerk
- Nate VanDuser, Deputy Clerk
- Sara Cittadino, Clerk II
- Ben Hodge, Clerk II

1. Monthly Overview

The Town Clerk's Office remained highly active in June 2026 across core services, records management functions, and special projects. Activity increased in several key service areas, including marriage transcripts, dog licenses, permanent handicap permits, background checks, and solicitor permits. Centralized cash collections also remained at one of the highest volumes of the year to date, reflecting continued growth in transaction processing and expanded service integration across multiple Town departments.

In addition to daily operations, staff continued advancing several modernization and efficiency initiatives. Records management efforts through Laserfiche remained ongoing, including continued scanning of active records and preservation of historical files. The office also supported implementation efforts for the new Town website and mass notification system.

Community engagement remained a priority, with continued participation in outreach opportunities such as the Juneteenth Celebration, where staff connected directly with residents and shared information about Town services. The Clerk's Office also continued collecting materials for the Town's time capsule in preparation for the 250th Celebration on July 1.

2. Clerk Operations

The Clerk's Office continued to see steady demand across licensing, records, and customer service functions in May.

Town Clerk Services	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May 2026	June 2026
Marriages Issued	6	13	16	15	11	3	2	0	4	4	4	8	11
Marriage Transcripts	25	19	29	19	23	6	4	10	16	23	18	23	24
Marriage Transcript Inquires											14	16	12
One Day Officiant	0	0	0	0	0	0	1	0		0	0	0	3
DEC Licenses	31	23	497	867	146	159	1	1	0	12	23	20	15
Bingo Events	4	3	4	2	5	3	4	3	4	5	3	5	2
Raffles	0	0	0	0	1	0	0	0	1	0	0	0	0
Passports	3	0	1	0	1	0	1	0	6	1	3	2	3
Dog Licenses	61	79	39	73	84	46	70	90	69	76	67	70	68
Handicap Permits													
Permanent	34	40	31	36	57	33	33	33	37	45	47	53	50
Temporary	10	11	18	9	25	16	19	18	19	12	16	15	21
Trailer Park License	0	0	0	0	0	0	1	1	0	0	0	0	0
Snow Plow License	0	0	0	0	0	1	2	0	0	0	0	0	0
Trash Hauler License	0	0	0	0	0	0	0	0	0	0	0	1	2
Background Checks	0	0	0	0	0	3	0	0	0	0	0	9	0
Solicitor Permit	0	0	0	0	0	6	0	0	0	0	0	2	0
Notary Service Customers										40	40	50	24
Foil Requests (excluding Police)										18	16	14	11

3. Local Laws

The Town Board approved three local laws related to:

- Data Center Moratorium
- Mandatory Referendum to extend the Town Supervisor's term to four (4) years
- Battery Energy Storage Systems

4. Records Management (Laserfiche)

The Clerk's Office continued expanding its use of Laserfiche to improve digital records access, organization, and retention.

Ongoing scanning includes:

- Zoning Board of Appeals files
- Bids
- Notices of Claim
- Local Laws

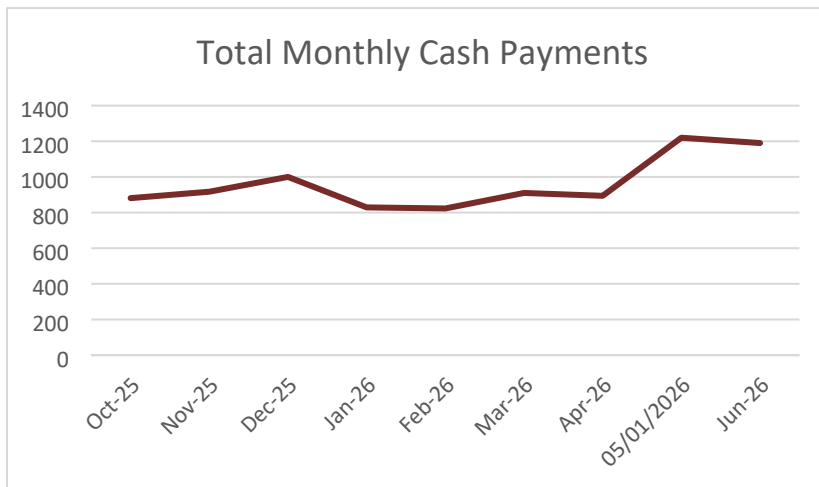
Historical records work also continued:

- Zoning Board of Appeals files are now available in Laserfiche from 2018 to present
- Marriage records up to August of 1982 have been entered into BAS

These efforts support the long-term modernization and preservation of important Town records.

6. Centralized Cash Collections

Type of Fees	Oct-2025	Nov-2025	Dec-2025	Jan-2026	Feb-2026	Mar-2026	Apr-2026	May-2026	Jun-2026	June 2026 Avg/Day
Planning & Zoning	59	40	56	54	44	58	55	77	79	3.8
Water	807	872	942	773	767	838	737	1023	986	47.0
Recreation							42	47	40	1.9
Fingerprinting	15	5	2	2	12	14	10	7	8	.4
Accounts Receivable							18	31	30	1.4
Highway							1	1	0	0
Miscellaneous							31	34	47	2.2
Total	881	917	1000	829	823	910	894	1220	1182	56.3



The Clerk's Office continues to successfully manage centralized cash collections for the Town, with June maintaining the high transaction volume experienced in May. During June, the office processed **1,182 payments**, averaging **56.3 transactions per business day**, making it the **second-highest monthly total** since centralized collections began.

Water payments continued to account for the majority of transactions with **986 payments**, while Planning & Zoning reached a new high of **79 transactions**, reflecting sustained development activity. The collection categories introduced in April—including **Accounts Receivable**, **Miscellaneous**, and **Recreation**—continued to see steady utilization, demonstrating the successful expansion of centralized payment processing across Town departments.

Overall, centralized cash collections continue to operate efficiently while handling a consistently high volume of transactions. The sustained increase in both customer activity and back-office reconciliation responsibilities will continue to be monitored to ensure staffing and operational resources remain aligned with service demands.

7. Special Projects & Initiatives

Website & Mass Notification System:

Training is scheduled in August for the new town website and the Mass Notification System is currently going through a soft rollout.

Time Capsule:

The Town Clerk's office successfully buried the Town's time capsule at Carrier Park for 250th Celebration on July 1st. Included in the time capsule were Town documents, rosters, newspapers, school information, pictures, flyers, letters and community mementos. Thank you to all who participated and I can't wait to open up the capsule in 2051 and see how much things have changed. The 250th event was a success thanks to the Recreation and Parks Department hard work and dedication!

Public Outreach:

In June, the Town Clerk's office hosted an informational table at the Juneteenth Celebration where we passed out water, candy, pins along with informational flyers for town residents.

Additional outreach opportunities will include attending other local events, partnering with community organizations, sharing timely information through social media and the Town website, and providing educational materials that help residents better understand the role and services of the Town Clerk's Office.



8. Key Insight

June reflected continued strong service demand and steady operational growth across the Clerk's Office. Licensing and records-related services remained active, particularly marriage transcripts, dog licenses, and permitting functions.

Centralized cash collections remained high, processing **1,182 transactions** with an average of **56.3 per business day**, including a record **79 Planning & Zoning transactions** and continued strong Water payments.

At the same time, ongoing modernization efforts—including Laserfiche records management, website implementation, and the mass notification system rollout—continued to advance, supporting long-term efficiency and service delivery.

9. Looking Ahead (July 2026)

- Participate in upcoming community outreach events
- Continue outreach planning for community events
- Complete training for the new Town website (August 2026)
- Continue scanning, indexing, and organizing records in Laserfiche
- Maintain progress on historical records preservation and records management projects
- Continue supporting Town communications and public information initiatives
- Monitor centralized cash collection activity and workload trends as transaction volumes continue to increase

This report was prepared with the assistance of artificial intelligence to support drafting and formatting. All content has been reviewed and approved by the Town Clerk.

SRO/SPO Program Agreement

THIS SRO/SPO PROGRAM AGREEMENT (hereinafter the “Agreement”) is made by and between the TOWN OF DEWITT POLICE DEPARTMENT (hereinafter the “Police Department”) and the JAMESVILLE-DEWITT CENTRAL SCHOOL DISTRICT (hereinafter the “District”), hereinafter referred to collectively as the “Parties,” as follows:

Section 1: Purpose

- A. This Agreement is entered into by the Parties pursuant to the New York State Education Law for the administration of a School Resource Officer (“SRO”) and Special Patrol Officer (“SPO”) Program (hereinafter the “Program”) in the Jamesville-DeWitt Central School District. This Agreement entered into by the Parties in the spirit of mutual cooperation and to strengthen collective efforts to safeguard children and the entire District community.
- B. The specific purpose of the Program is to ensure a safe school environment; provide a clear protocol for school officials when responding to non-emergency situations in schools; foster positive interactions between and among students, school officials, and law enforcement; empower educators to respond to conflicts in their schools; reflect a shared commitment to the philosophy of de-escalation; and support a positive educational and social-emotional climate within the District.
- C. By this Agreement, the Parties acknowledge the need to foster safe and supportive schools with a positive school climate, and that student behavior and the vast majority of school-based discipline matters are best handled by educators and school administrators, and not by law enforcement personnel or the court system.

Section 2: Scope and Applicability

This Agreement applies to activities of the Police Department’s School Resource Officer and Special Patrol Officer Program on public school grounds and the immediate perimeter thereof; on vehicles, such as school buses; on vehicles dedicated for use by the Police Department in its operation of the Program; and at all school-sponsored events.

Section 3: Definitions

“**Arrest**” means placing a person in police custody, with or without physical restraint for the purpose of charging them with an offense of the law by commencing an action in court by either arraignment or appearance ticket/summons.

“**Biometric Record**” means a record of one or more measurable biological or behavioral characteristics that can be used for automated recognition of an individual. Examples include

fingerprints; retina and iris patterns; voiceprints; DNA sequence; facial characteristics; and handwriting.

“Code of Conduct” means the document the Board of Education of the District develops, adopts, enforces and amends, where appropriate, for the maintenance of order on school property, including a school function, which shall govern the conduct of students, teachers, other school personnel and visitors. The Code of Conduct contains the District’s behavioral and discipline policies required by New York law and is shared with students and parents in the District.

“Detain” means to hold a person in official custody for the purposes of criminal questioning or the physical restriction of a person’s movement.

“Federal Immigration Authorities” or “Federal Immigration Enforcement Agency” means any officer, employee or person otherwise paid by or acting as an agent of the United States Immigration and Customs Enforcement (“ICE”), Homeland Security Investigations (“HSI”), Customs and Border Protection (“CBP”), or Department of Homeland Security (“DHS”), or any division thereof, who is charged with immigration law enforcement.

“Gender” includes actual or perceived sex, gender identity and gender expression including a person’s actual or perceived gender-related self-image, appearance, behavior, expression or other gender-related characteristic, regardless of the sex assigned to that person at birth.

“Guidance Intervention” or “Response to Intervention” generally refers to the practice of providing high-quality instruction or intervention to meet the needs of all students through the provision of differentiated instruction in core curriculum and supplemental intervention.

“Individualized Education Program Team” (“IEP Team”) refers to a school district’s team of qualified professionals who are primarily responsible for the development and review of a child’s Individualized Education Program (“IEP”). At a minimum, the IEP Team shall include a parent of the student, at least one of the student’s general education teachers; the special education teacher; the school psychologist; an individual who can interpret the instructional implications or evaluation results; a representative of the school district who is qualified to provide or supervise special education and knowledgeable about the general curriculum, the child, or the District’s resources; and the student (when appropriate).

“Multi-tiered System of Support” (“MTSS”) refers to a framework grounded in the belief that all students can learn and all school professionals are responsive to the academic and behavioral needs of all students. MTSS focuses on evidence-based practices, relies on student progress data to inform instructional decisions and ensures that each student, based on their unique needs, receives the level and type of support necessary to be successful.

“Non-Criminal Violation” means any offense, other than a traffic offense, in the New York State Penal Law that does not allow for a term of imprisonment greater than fifteen (15) days.

“Parent” means a person in parental relation to a student, including the student’s parent, legal guardian, or other person legally responsible for a student under New York law.

“Police Department” means the Town of DeWitt Police Department.

“Police Officer” means any sworn member of the Police Department.

“Restorative Practices” refers to prevention and intervention measures for responding to misbehavior that focus on building relationships, holding students accountable and creating a sense of community through participatory decision-making and problem solving. Restorative practices include, but are not limited to, collaborative negotiation, circle process, peer mediation, conflict resolution, and formal restorative conferencing.

“School Official” means any school board member or employee of the District.

“School Property” means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public school in the District. “School Property” also means in or on a school bus, whether owned and operated by the District or by a carrier that the District contracts with for the transportation of its students.

“School Resource Officer” or “Special Patrol Officer” (“SRO/SPO”) means law enforcement officer(s) assigned to District schools, or any uniformed employee of the Police Department who is assigned on a full or part-time basis to work in a District school.

“SRO/SPO Program” (“Program”) refers to all administrative, organizational and policy components that allow for the placement of SRO/SPOs or any employee of the Police Department in the District’s schools pursuant to this Agreement.

“Student” refers to a person enrolled in a District school or program.

“Suspension” refers to a student’s temporary prohibition from attending regular classes on either a short-term or long-term basis in accordance with New York Education Law. A short-term suspension refers to a suspension of a student from either class or school for five (5) days or less. A long-term suspension refers to a suspension of a student from school in excess of five (5) days.

Section 4: Employment and Assignment of School Resource Officers

- A. The SRO/SPO(s) assigned to the District shall be an employee of the Police Department and shall be subject to the administration, supervision and control of the Police Department. Such administration, supervision and control is subject to the terms and conditions of this Agreement, as long as those terms do not compromise the Town’s Employer/Employee relationship.

- B. The Police Department agrees to provide and to pay the SRO/SPO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the Police Department. The SRO/SPO shall be subject to all other personnel and practices of the Police Department, including but not limited to the Police Department's policies on the use of force. Such policies or practices may have to be modified to comply with the terms and conditions of this Agreement, as long as those terms do not compromise the Town's Employer/Employee relationship.
- C. The District Superintendent or their designee shall work collaboratively with the Police Department in any decision concerning assignment or removal of an SRO/SPO from their school. The Parties shall use a collaborative process in the assignment of a new SRO/SPO. Both Parties shall have the right to attend and participate in candidate interviews. The Police Department shall select three (3) finalists from the candidate pool and the District shall select the candidate to be assigned. If the District elects not to select a candidate from the three finalists, the Police Department shall restart the process until providing a candidate suitable to the District.
- D. Prior to starting work under this Agreement, the SRO/SPO shall meet with the District Superintendent, school principals and any previously assigned SRO/SPO to discuss their respective roles, the school culture and any other useful information. Thereafter, the District Superintendent, school principal or their designee shall maintain regular communication with the Police Department and SRO/SPO about SRO/SPO assignments and physical placement in the school building(s).
- E. The Police Department shall notify the District within 24 hours of the termination of the services of an SRO/SPO assigned to the District. The Superintendent/designee has the right to request the removal or reassignment of any SRO/SPO for any reasonable cause provided in writing to the Police Department on 24 hours' notice. Additionally, the District has the right to refuse the services of a particular SRO/SPO and shall provide the Police Department with 24 hours' notice of its intent to do so. Upon such notice by either party, the Parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SRO/SPO.
- F. The Police Department shall hold the District free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SRO/SPOs.
- G. In the event an SRO/SPO is absent from work, the SRO/SPO shall promptly notify both his supervisor in the Police Department and the principal of the school to which the SRO/SPO is

assigned on that particular day. To the extent possible, the Police Department shall provide an interim replacement in consultation with the District.

- H. The relationship of the Police Department to the District shall be that of independent contractor and neither party shall be an agent of nor otherwise have authority to bind the other party.
- I. The superintendent/principal/designee shall have the final say in determining how, where and when the SRO/SPO are deployed in the school building.
- J. The SRO/SPO shall be integrated into the school's educational mission and shall participate in meetings and discussions when the principal/designee requests. The District must give reasonable and proper notice to the Police Department when the SRO/SPO is integrated into the educational mission and is part of a classroom presentation, and the Chief of Police or his/her designee must authorize the SRO/SPO to take part in the educational meeting or discussion before the SPO/SRO participates. The superintendent or principal must also authorize the SRO/SPO being integrated into the school educational mission. The Police Department will be notified of the role of the SRO/SPO in the classroom presentation and the Police Department has the right to deny the SRO/SPO participation.
- K. The SRO/SPO shall meet with teachers, parents and student representatives at least one (1) time per semester to discuss school safety, questions and concerns.
- L. The principal/designee of the building where the SRO/SPO is primarily assigned shall produce an annual review of the SRO/SPO. This review shall be submitted to the District and shared with the Police Department.

Section 5: Payment Terms and Duty Hours

- A. The SRO/SPO's regular duty shall be 40 hours per week for 185 days, in accordance with the District's calendar of instructional days, and the schedule of these hours shall be set by mutual agreement between the District and the Police Department. In the event that school is closed on one of the designated instructional days (i.e. snow day), the Police Department shall bill the District four (4) hours per SRO/SPO at the daily rate. The District may contract for additional service days beyond the required 185 days at the per diem rate.
- B. The District shall reimburse the Police Department for the services of the SRO/SPO as set forth in the attached **Schedule A**. The Police Department shall submit monthly invoices to the District and the District shall reimburse the Police Department within ten (10) days of receipt of such invoices for all services rendered and for the cost of uniforms and equipment,

annual training and vehicle repairs. Uniforms and equipment shall be property of the Police Department.

- C. From time to time, the SRO/SPO may be required to work more than the eight (8) hours of regularly scheduled duty in a given day. In such instances, the additional time worked by the SRO/SPO shall be credited as overtime. Overtime shall be earned at the rate of time and one half (1.5x) for all work in excess of the regularly scheduled duty date. Any overtime earned while working in the capacity of an SRO/SPO shall be billed to the District at the SRO/SPO's overtime rate as set forth in the attached **Schedule A**.
- D. The SRO/SPO shall be on duty upon the school grounds fifteen (15) minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule is modified by the mutual agreement between the Police Department and the District, or the Principal of the building to which the SRO/SPO is assigned on a given day.
- E. The Parties understand and agree that time spent by the SRO/SPO attending juvenile court cases and/or criminal court cases arising from and/or out of their employment as an SRO/SPO shall be considered as hours worked for the purposes of this Agreement.
- F. In the event of an emergency, the SRO/SPO may be ordered by the Police Department to leave school grounds during normal duty hours as described above to perform other services for the Police Department. In such instances, the time spent by the SRO/SPO away from the school grounds shall not be considered billable time by the Police Department.
- G. The SRO/SPO is entitled to one (1) day of PTO per school year upon approval of the Police Department and upon seven (7) days' written notice provided to the District. No more than one (1) SRO/SPO is entitled to take a PTO day on any given day.

Section 6: Chain of Command

- A. As employees of the Police Department, the SRO/SPO shall follow the chain of command as set forth in the Police Department Policies and Procedures Manual, subject to the terms of this Agreement. The Parties acknowledge the SRO/SPO's duty to act in accordance with federal law, state law and the manual orders of the Police Department.
- B. In the performance of the duties set forth in this Agreement, the SRO/SPO shall regularly coordinate and communicate with the principal/designee of the schools to which they are assigned. The principal/designee shall contact the SRO/SPO Supervisor assigned by the Police Department for such purpose in the event of any question(s) regarding the performance of duties by an SRO/SPO.

- C. The SRO/SPO Supervisor shall meet at least quarterly with each building principal to discuss any issues, concerns or areas of opportunity.

Section 7: School Resources Officer Qualifications and Training

- A. All SRO/SPOs and school officials who work in public school buildings shall be trained on all of the terms and provisions of this Agreement.
- B. To be an SRO/SPO, an officer must first meet all of the following basic qualifications:
1. Shall be a sworn police or peace officer with a minimum of five (5) years of law enforcement experience;
 2. Shall possess sufficient knowledge of the applicable federal, state, and local laws and ordinances and Board of Education policies and regulations;
 3. Shall be capable of conducting in-depth criminal investigations;
 4. Shall possess even temperament and set a good example for students;
 5. Shall possess communication skills that would enable the officer to function effectively within the school environment;
 6. Shall submit fingerprints, unless already on file and available for use by the New York State Division of Criminal Justice Services (“DCJS”), and be criminally cleared by the New York State Education Department (“NYSED”) to have direct, in-person, face-to-face communication and interaction with the District’s students, in accordance with applicable law; and
 7. Shall complete the New York State School Resource Officers Basic 40-hour School Resources Officer course or its equivalent.
- C. The District shall not rely on SRO/SPOs or members of the Police Department to provide counseling or other functions performed by a trained mental health provider, such as a school counselor, social worker or psychologist.
- D. Every SRO/SPO shall receive specialized training on the following topics: conflict and crisis de-escalation techniques, including techniques for limiting the use of physical force or mechanical or chemical restraint; conflict resolution; bias-based discrimination and sexual harassment; child and adolescent development and psychology; the effects of trauma; mental health crisis intervention; mental and behavioral health needs of children with disabilities and

special needs; intimate partner violence among adolescents; collateral consequences of arrests, summonses, court involvement, and out-of-school discipline for students including immigration, higher education and housing consequences; the Individuals with Disabilities Act (“IDEA”) and the protections it affords to students with disabilities; and cultural awareness and competence in working with young people and adults of diverse racial, ethnic, national origin, religious and language backgrounds, and sexual orientations and gender identities. In the event that the Police Department does not offer training in any of the above areas, the District will arrange for training in those areas.

- E. All SRO/SPOs shall be familiar with and trained in restorative justice practices, MTSS, guidance interventions and other support programs in use by the District. Wherever possible, members of the District community, including District personnel, students, parents and any other interested party shall be aware of SRO/SPO training and provide feedback on the content.
- F. Every SRO/SPO shall participate in annual in-service professional development with school administrators on the terms and provisions of this Agreement and in all of the topics set forth in Section 7(D) herein.
- G. Reputable organizations in each field shall conduct all the training described herein.
- H. The training plan for both District employees and Police Department employees must include procedures for notifying families about any Police Officer or Federal Immigration Agent’s effort(s) to gain information about students and families.
- I. The SRO/SPO may be required by the Police Department to attend monthly training and briefing sessions. These sessions shall be held at the discretion of the Police Department Operations commander. Briefing sessions shall be conducted to provide for the exchange of information between the Police Department and school liaison.
- J. The District and the Police Department shall schedule training for the SRO/SPO in Board of Education policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the District in regard to student discipline.

Section 8: Responding to Student Misbehavior

- A. School officials are responsible for fostering a positive school climate, administering the Code of Conduct and responding to normative child and adolescent behaviors.
- B. School administrators have the responsibility to ensure consistent enforcement of school rules and policies. SRO/SPOs shall not act as school disciplinarians, as enforcers of District

Code of Conduct violations, nor may they act in place of school officials for classroom management, or in place of school social workers, counselors, psychologists or psychiatrists on school property or at school-sponsored events.

- C. SRO/SPOs shall not use their powers to arrest and/or detain or intervene, and District officials shall not request the intervention of the Police Department or SRO/SPOs, when responding to the following child and adolescent behaviors: disorderly behavior; behaving in a rude or disruptive manner; making excessive noise; hanging out or loitering in school hallways or bathrooms; violating the dress code or uniform policy; failing or refusing to provide identification upon request; profane, obscene, vulgar or lewd language, gestures or behavior; use of racial or other slurs; bullying, verbal abuse and/or harassment; defying school officials, SRO/SPOs or Police Officers; cutting class, tardiness and unexcused absence; leaving school without permission; entering or attempting to enter a school building before or after school hours (not breaking and entering); minor acts of vandalism and/or graffiti in a school building; and possession or use of a prohibited item under the Code of Conduct that does not violate the New York State Penal Law (i.e. cell phones) and is not a weapon as defined in the Code of Conduct. If the SRO/SPO is involved, any use of aversive behavioral interventions will comply with the Town of DeWitt Police Department Use of Physical Force Policy.
- D. District administrators shall responds to the student behaviors set forth in Section 8(C) herein pursuant to the District's Code of Conduct. These behaviors shall not be treated as violations of the criminal law to be referred to SRO/SPOs, Police Officers or the court system.
- E. The principal/designee shall make the final determination of how to respond to student behavior, taking the following factors into account: the student's age and maturity; the student's IEP, Behavioral Intervention Plan ("BIP") and 504 Accommodation Plan, if applicable; the student's mental, medical and emotional needs; the student's disciplinary record (including the nature of any prior misbehavior, the number of prior instances of misbehavior, and the disciplinary and guidance intervention measures applied for each); the nature, severity and scope of the behavior; the circumstances/context in which the conduct occurred; the frequency and duration of the behavior; and the number of persons involved in the behavior.
- F. Where a student exhibits a serious emotional, psychiatric or potential self-harm issue that requires immediate attention, District officials shall make every effort to de-escalate the situation. District officials shall also make every effort to ensure the student's safety and emotional needs are met without involving SRO/SPOs or Police Officers. Any response by school officials or SRO/SPOs must include consideration of the student's IEP, BIP and 504 Accommodation Plan, if applicable. Students should not be restrained or subject to physical

force by SRO/SPOs or Police Officers unless they are an imminent threat to themselves or others. In these situations, the parent should be contacted immediately to discuss possible involvement of mobile mental health providers. Students who are not injured or experiencing a dangerous condition should not be transferred to Emergency Medical Services without parental notification.

Section 9: Interventions by Members of the Police Department and SRO/SPOs

- A. Police Officers and SRO/SPOs shall not arrest students at school for alleged non-school related offenses unless the students' presence in school creates a danger for others.
- B. Police Officers and SRO/SPOs shall not respond to and are not responsible for routine disciplinary matters involving students. In the event that an SRO/SPO witnesses a student violating school rules, the SRO/SPO's primary responsibility shall be to inform a relevant school official.
- C. Police Officers and SRO/SPOs shall not confiscate student belongings for the purpose of enforcing the school's Code of Conduct unless the belongings are defined as weapons in the Code of Conduct or unless turned over by District administration.
- D. Although some student behavior may meet the technical definition of a crime or violation under applicable New York law, it is inappropriate to subject students to criminal legal consequences for child and adolescent behaviors. District administration will respond to these as disciplinary matters, and students shall not be arrested, subjected to criminal prosecution or aversive behavioral interventions used for the following offenses committed in school:
 - 1. Disorderly Conduct (N.Y. Penal Law §240.20);
 - 2. Harassment (N.Y. Penal Law §240.26);
 - 3. Graffiti (N.Y. Penal Law §145.60);
 - 4. Criminal Mischief (N.Y. Penal Law §145.00); and
 - 5. Obstructing Governmental Administration (N.Y. Penal Law §195.05) or Resisting Arrest (N.Y. Penal Law §205.30) when the underlying offense is listed above or is a behavior listed in Section 8(C) of this Agreement.

This does not preclude a third party from involving the police in criminal matters.

- E. Under most circumstances a summons shall not be issued, or an arrest shall not be made of a student on school grounds or at a school-sponsored event based solely on a non-criminal violation of the N.Y. Penal Code or Code of Conduct.
- F. In order to arrest a student during the school day, the SRO/SPO must have both: (1) probable cause to believe that the student has committed a misdemeanor or felony that is not conduct listed in Section 9(D) of this Agreement; and (2) the agreement of the principal that a formal arrest is necessary.
- G. In situations where a warrant directs that an arrest of a student be carried out at school, the execution of the warrant shall be planned in conjunction with the principal/designee. Police Officers, SRO/SPOs and school officials shall make every effort to respect students' privacy rights. Absent emergency circumstances, the warrant shall not be executed in a public location such as a classroom, hallway, or cafeteria, to minimize disruption and exposure to other students.
- H. When Police Officers or SRO/SPOs are executing the arrest of a student, school officials shall immediately contact the student's parent or guardian. Police Officers and SRO/SPOs shall not transport a student to a police station without the express consent of the student's parent or guardian unless the police officers have a valid warrant for the arrest of the student, or the student has committed an arrestable offense on school property. In the situation of a valid warrant or an arrestable offense on school property, transportation of a student to a police station will only occur with the notification of that student's parent or guardian. Any questioning of that student including, but not limited to, during transport or at the police station, will comply with Section 10 (Questioning Students) of this Agreement.
- I. Students need to feel safe in school. Physical force should never be used against students except in those circumstances where serious physical injury is imminent.
- J. Under no circumstance shall a Police Officer or SRO/SPO use mechanical restraints on students for purposes of administrative convenience, punishment or de-escalation. Mechanical restraints include but are not limited to metal, plastic or Velcro handcuffs or shackles; restraint chairs; helmets; prone or face-down restraints; or the act of being physically locked in a room. To determine if it is appropriate to use mechanical restraints, the Police Officer or SRO/SPO must take into consideration the safety of the student, the safety of the Police Officer or SRO/SPO, and the safety of other members of the school community; the age and physical stature of the student; the type of offense alleged and whether weapons were used; the presence of the student's parent and/or school employees; the number of students being arrested; the judgment of the principal/designee; and the student's demeanor.

- K. All use of aversive behavioral interventions, such as pepper spray and other noxious sprays, or pain or pressure point compliance devices or other types of painful or intrusive stimuli will be in compliance with the Police Department's Use of Physical Force Policy.
- L. For children with disabilities, the principal/designee, in collaboration with the school's IEP team, shall develop an agreed upon response when a child's behavior is a manifestation of their disability. Whenever they have knowledge of a student's disabilities and accommodations that may be relevant, they should share this information with the SRO/SPO. Police Officers and SRO/SPOs shall consider this information in interactions with the student.

Section 10: Questioning Students

- A. Absent imminent serious physical injury to a member of the District community, Police Officers and SRO/SPOs shall not question students during the school day (including but not limited to students who are suspects) about their involvement in or knowledge of suspected criminal or noncriminal activity unless the following criteria are met:
 - 1. The student's parent or guardian has been given an opportunity to be present and has given consent for the questioning;
 - 2. The student and parent/guardian have been properly informed of the student's Miranda rights, and the student is capable of understanding those rights; and
 - 3. The questioning occurs at a time in the school day when it will have a minimal impact on the student's learning.
- B. If the parent of a student who is a victim or witness (not a suspect) cannot be reached, Police Officers and SRO/SPOs may not question the student unless there is a continued threat of clear and present serious physical injury to a member of the District community that warrants questioning, and the principal is notified as soon as possible.
- C. If the parent of any student who is subject to questioning cannot be present, the principal/designee shall remain with the student during the questioning, or the student may be permitted to request the presence of another adult in the school unless otherwise directed by the parent.
- D. Police Officers and SRO/SPOs shall not ask school officials to question a student for them in an effort to circumvent these protections. Under no circumstance may the principal/designee compel or coerce a student to submit to questioning by Police Officers or SRO/SPOs.

- E. The Police Department shall provide language assistance services in the form of interpretation, translation or monolingual conversation for students and parents with a primary language other than English.
- F. Pursuant to the Family Educational Rights and Privacy Act ("FERPA"), student education records shall not be released to law enforcement absent a court order or applicable statutory exception.

Section 11: Searching Students

- A. In order to search students and their belongings, Police Officers or SRO/SPOs: (1) must have probable cause to suspect that the search will reveal evidence that the student has committed or will commit a criminal offense; and (2) the scope of the search must be reasonably related to the objectives of the search and not excessively intrusive in light of the student's age and sex and nature of the infraction. The principal/designee shall be present during all searches of students. All searches by police shall be in accordance with the Police Department's Policy 902, Custodial Searches.
- B. Police Officers and SRO/SPOs shall obtain the permission of the principal/designee prior to conducting a search of a student. If such permission is granted, the principal/designee shall immediately notify the student's parents. The principal/designee's permission to search a student is not required when the SRO/SPO believes there is an imminent threat to the student or a third-party. In such cases, the principal/designee and the student's parents shall be notified immediately following the search.
- C. Wherever possible, when a search will require physical contact with the student, the officer conducting the search shall be of the gender preferred by the student and a staff member of the preferred gender shall be present as a witness unless there is an imminent threat to the student or a third party.
- D. Police Officers and SRO/SPOs shall not ask school officials to search students or their belongings in an effort to circumvent these protections.
- E. Police Officers and SRO/SPOs may not be present or participate in a search of a student with regard to a suspected discipline issue, including those matters included in Section 9(D) herein.
- F. Strip searches of students are prohibited unless under exigent circumstances where the life of officers or others may be at risk. A strip search is defined as having a person remove or

arrange some or all of his or her clothing so as to permit a visual inspection of the genitals, buttocks, anus, female breasts or undergarments of such person.

Section 12: Student Privacy

- A. Absent a health or safety emergency, a District principal/designee shall not release information from a student's education records except pursuant to a court order or lawfully issued subpoena, on the informed written consent of the student's parent or the student if the student is 18 years of age or older, or if the requested information falls under a statutory exception to FERPA.
- B. The District shall refuse all voluntary information sharing with law enforcement authorities, including Federal Immigration Authorities, to the fullest extent possible under the law.
- C. Certain categories of information about a student or their family members are deemed sensitive and confidential and shall not be shared with any non-school officials for any non-educational purpose absent parental consent or a valid court order. Sensitive and confidential information includes, but is not limited to: actual or perceived national origin; actual or perceived immigration or citizenship status, including a student's social security number or information contained in a student's passport, birth certificate, or residency or citizenship-related documents; actual or perceived religion; actual or perceived gender or gender identity or expression; actual or perceived sexual orientation; records of criminal allegations, arrests, convictions or adjudications; school discipline records, health or medical information; status as a recipient of public assistance; and all information included in the student's household income tax records.
- D. The District shall not initiate communication with any law enforcement agency, including any Federal Immigration Enforcement Agency, regarding a student's or family member's "sensitive and confidential" information described in Section 12(C) above.
- E. The District and its SRO/SPOs shall not enter into agreements to share student information with local law enforcement or Federal Immigration Authorities except as required by law.
- F. If a District principal/designee receives a subpoena for student records, including an ICE Administrative Subpoena, they must immediately notify the District's General Counsel to make a determination whether to grant or refuse access to the records based on the District's general policy against sharing student records for any purpose that is not education related. Upon receipt of any subpoena for student records, including an ICE Administrative Subpoena, the principal/designee must immediately notify the student's parent.

Section 13: Dress Code

The SRO/SPO shall work primarily in a Police Department-issued patrol uniform while on duty, unless otherwise authorized by the SRO/SPO supervisor.

Section 14: Supplies and Equipment

- A. The Police Department shall provide a marked vehicle for the SRO/SPO at the High School and Middle School while on duty.
- B. The District agrees to provide each SRO/SPO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SRO/SPO shall be provided a private office within the school that is accessible by the students. The District shall also provide the SRO/SPO with a computer, printer and scanner.

Section 15: Insurance and Indemnification

- A. The Police Department shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with Police Department policies and procedures.
- B. Without waiving any defenses, the Police Department agrees to, at its sole cost and expense, to indemnify, protect, defense and hold the District harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SRO/SPO's authorized duties as a police officer. The District shall provide notice to the Police Department within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the District, would cause the District to suffer or incur loss or expense.
- C. Without waiving any defenses, the District agrees, at its sole cost and expense, to indemnify, protect, defend and hold the Town of DeWitt and/or Police Department harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SRO/SPO's authorized duties as solely directed by school personnel and not pursuant to or in contravention of the SRO/SPO's law enforcement duties. The Town of DeWitt and/or Police Department shall provide notice to the District within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the Town of DeWitt and/or Police Department, would cause the Town of DeWitt and/or Police Department to suffer or incur loss or expense.

Section 16: Recordkeeping, Accountability and Transparency

- A. SRO/SPOs shall provide monthly written reports to school administrators detailing all activities conducted during the month. Daily activity reports shall be maintained and summarized in these monthly reports. Monthly meetings between the SRO/SPO and school administration should take place to discuss the data and reporting outlined in this Section.
- B. The principal/designee shall notify the Superintendent and enter a written incident report the same day of any law enforcement activity, including immigration enforcement, involving a District student. The principal/designee shall document any such activity when any law enforcement agency requests access to school property, student records or students; interviews a student on school grounds; or detains a student on school grounds.
- C. Incident reports created by the principal/designee must be maintained by the school and must be accessible to students and their parents as an education record and must be stored in such a way that will protect the individual student's identity and privacy.
- D. All incident reports must record the school site, nature of incident or offense, race, ethnicity, gender and gender identity or expression, disability (if applicable), age of the student(s) involved in the incident, and whether the incident was or was not school-related.
- E. Data on handcuffing, arrests, and summonses of students in each school and use of surveillance technologies shall be provided bi-annually to parents and community members at District Board of Education meetings. The data must be disaggregated by age, race, gender, grade level, special education status and English language proficiency, and structured in a way that will protect the identities of individual students.
- F. Both the District and Police Department shall provide the public with the following information, updated on an annual basis, unless stated otherwise: regulations, policies and protocols governing the SRO/SPOs, including any changes made in the prior year; training materials for SRO/SPOs; budget information for all aspects of the SRO/SPO program, including SRO/SPO training costs and sources of funding and expenditures; the number of SRO/SPOs assigned to each school in the District; the number of times that any Police Officer or SRO/SPO used mechanical restraints on students during the prior school year; a general description of the students' behavior and actions taken by the Police Department and District; and number of types and complaints against SRO/SPOs including their assigned school at the time of the complaint, and the disposition of each complaint.

- G. Students, parents, administrators and school personnel who believe that any District official or the SRO/SPO are violating the terms of this Agreement may file a complaint with the District Superintendent within thirty (30) days of the alleged violation. The Superintendent will investigate the complaint. Within two (2) calendar days of receiving a complaint, the District will acknowledge receipt of the complaint in writing, and in writing also provide anticipated actions and timeline for addressing the allegations of the complaint. The Superintendent shall report to each complainant the results of the investigation no later than twenty (20) calendar days after acknowledging receipt of the complaint and if any new information is obtained.

Section 17: Prohibition Against Immigration Enforcement

- A. The District has a constitutional obligation to provide a free public education to all students, including immigrant and non-citizen students. To satisfy this obligation, the District shall not enter into agreements with state or local law enforcement agencies, or any Federal Immigration Authority, to use District resources, including personnel, to conduct or support immigration enforcement activities.
- B. SRO/SPOs shall not hold individuals in custody on detainers issued by Federal Immigration Authorities, respond to notification or transfer requests from Federal Immigration Authorities, make arrests based on civil immigration warrants, or otherwise facilitate the use of campus facilities for immigration enforcement purposes.
- C. Any requests by Federal Immigration Authorities and non-SRO/SPO law enforcement for access to school property, student information or school events shall be immediately forwarded to the District's Superintendent and the District's General Counsel. The District Superintendent and District General Counsel shall review the request and make a decision on whether facilitating such access will conflict with District policies and compliance with the law.
- D. When law enforcement officers, including Federal Immigration Enforcement Agents, request access to a school site or to interview a student for a non-school-related purpose, the District Superintendent and/or District General Counsel shall ask for: (1) the officer's credentials; (2) the reason for the request; and (3) a warrant signed by a federal or state judge. If officers are unable to provide such written authority and warrant, the Superintendent and/or General Counsel shall deny their request for access to District property unless otherwise required by law, as determined by the General Counsel. If the law enforcement officers satisfy the above criteria, the school principal or his/her designee shall monitor the officers' investigation and ensure the officers are not given access to information, records and areas beyond that specified in the warrant.

E. The District shall deny all requests by law enforcement officers, including Federal Immigration Authorities, for access to a school site or to interview a student regarding non-school-related matters.

Section 18: Duration of Agreement

This Agreement shall become effective immediately upon execution by duly authorized representatives of the Parties. Renewal of the Agreement occurs annually with the approval of the District Safety Plan.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the Parties hereto have caused this Memorandum of Understanding to be executed the day and year first written above.

JAMESVILLE-DEWITT CENTRAL SCHOOL DISTRICT

By: Darcy Woodcock
Dr. Darcy Woodcock, Superintendent of Schools

TOWN OF DEWITT

By: _____
Maxwell M. Ruckdeschel, Town Supervisor

TOWN OF DEWITT POLICE DEPARTMENT

By: _____
Shane Spencer, Chief of Police and Public Safety

Pro-Housing Communities Resolution

WHEREAS, the Town of DeWitt (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that Town of DeWitt, in order to take positive steps to alleviate the housing crisis, adopts the ProHousing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

Adopted: July 27th, 2026

Town Supervisor

Town Clerk

Association of Towns Educational Series
Registration Form

FOR INTERNAL USE ONLY

CHK # _____

ORDER # _____

NYAOT Legislative Conference

September 22 - 23, 2026 | Albany, NY



Join us for our first-ever Legislative Conference focused on key legislative policies impacting our communities. This program will include training sessions, collaborative workshops, and task groups designed to identify emerging issues, foster peer-to-peer discussion, and develop potential legislative solutions. Attendees will also vote on legislative updates that will help guide our advocacy efforts.

The conference will run a half day on Tuesday and a full day on Wednesday. Lunch and a reception will be provided on Tuesday, with breakfast and lunch offered on Wednesday. All meals included in the registration fee.

The conference will be held in conjunction with the New York Municipal Empowerment Foundation (NYMEF), which will host a fundraiser golf tournament on Monday, September 21, 2026 at Pinehaven Country Club, 1151 Silver Road, Guilderland, NY 12084. *Separate registration required.*

NAME _____

TITLE _____ PHONE _____

TOWN/COMPANY _____

ADDRESS _____

EMAIL ADDRESS _____

PLEASE LIST ANY DIETARY RESTRICTIONS AND/OR FOOD ALLERGIES

Registration Rates

Pre-registration
On-site registration

Member

\$175
\$200

Non-member

\$225
\$250

Accommodations

Albany Hilton
40 Lodge Street
Albany, NY, 12207
1(800)Hiltons
Code:1TLC

Booking Link: <https://www.hilton.com/en/attend-my-event/nys-association-towns-2026/>

Room block ends August 26, 2026

SAVE TIME and register online at www.nytowns.org
Questions? Please email info@nytowns.org



New York Association of Towns' Legislative Conference
 Local Voices, State Impact
 September 22-23rd
 Tentative Agenda

Tuesday, September 22

Time	Topic	Speaker
10:30 am	Registration opens	
11am-11:40	Women's Leadership Caucus discussion Rural Communities Council discussion	
11:45 – 12:30pm	Buffet Lunch	
12:30pm-1	Conference Welcome and Opening Comments	
1-2:10pm	Plenary (70 Mins) New York State Legislative Landscape: An Update from State Legislators	
2:10-2:30	Coffee Break	
2:30-3:40	3 Concurrent Panels (70 mins) - Town Workforce Development: Staffing, Skills, and State Support - Employee Benefits, Local Budgets, and State Policy: Addressing Rising Health Insurance Costs - State Housing Policy: Local Impacts and Town Perspectives	

3:45-4:55	3 Concurrent Sessions (70 Mins) • Following the Money and the Mandate: How Albany Works • 2026 Case Law Updates • Building Effective Intergovernmental Relationships	
5pm-6pm	Reception	

Day 2: September 23		
8am-9am	Breakfast	
9am-9:30	Opening Comments and NYAOT Update	
9:30am-10:40am	Plenary (70 mins) From Local Government to State Representative	
10:40-11am	Coffee Break	
11am-12:10	3 Concurrent Sessions (70 mins) • Water Infrastructure Policy for Towns: Funding, Mandates, and Legislative Priorities • The Future of EMS: State Policy, Local Costs, and Town Responsibilities • Open	
12:15-1:30	Lunch	
1:30-2:40	3 Concurrent Sessions (70 mins) • Effective Advocacy and Working with Your Representatives • Growing the Local Economy: Partnerships, Tools, and Strategies for Towns • Open	
2:45pm-4pm	Meeting on NYAOT Legislative Priorities for 2027	

Class Descriptions

11-11:30am

Women's Leadership Caucus

The Women's Leadership Caucus is an initiative of the NYAOT dedicated to connecting, supporting, and advancing women serving in town government across New York State. Its mission is to facilitate connection, mentorship, and advancement for women in town government, in positions like supervisors, clerks, board members, department heads, historians, and administrators, and to help shape future programming and policy engagement for NYAOT's 933 member towns.

Rural Communities Council

Rural towns face a distinct set of pressures, and the Rural Communities Council is a forum to compare notes, share what's working, and tackle the challenges that look different when you're governing a small town.

Plenary: 1pm-2:10

New York State Legislative Landscape: An Update from State Legislators (Plenary)

State legislators join us to look back on the 2026 session and ahead to what's coming next. Panelists will walk through the bills, budget decisions, and policy debates that mattered most for towns this year, what passed, what stalled, and what it means for local officials heading into the fall and the 2027 session. They'll share what they're hearing from their own districts, where town priorities gained traction in Albany, and which issues are likely to return when lawmakers reconvene in January. Expect a candid conversation about the wins, the missed opportunities, and where towns have the most leverage to shape what comes next.

Concurrent Classes: 2:30-3:40pm

Town Workforce: Staffing, Skills, and State Support

Workforce policy is shaped as much in Albany as it is on the ground, and the decisions legislators make about apprenticeships, training funds, prevailing wage, childcare, and education pipelines all land squarely on towns trying to grow their local economies. This panel brings together state legislators and workforce development leaders to discuss the bills and budget items driving workforce policy in New York, what passed this session, what's still in play, and what towns should be watching heading into 2027. Panelists will talk through how recent state investments are reaching (or not reaching) municipalities, where the gaps remain between state programs and local needs, and how town officials can weigh in as workforce legislation takes shape. Expect a practical conversation about how state policy translates into real opportunities for town employers, residents, and the next generation of the local workforce.

Employee Benefits, Local Budgets, and State Policy: Addressing Rising Health Insurance Costs

Health insurance is one of the fastest growing lines in nearly every town budget, and the pressure isn't letting up. Double-digit renewal quotes, rising prescription drug costs, and federal policy shifts are all landing on town boards at the same time, often with little room

to absorb them under the property tax cap. This panel brings together benefits experts, municipal officials, and policy voices to walk through what's driving the increases and what towns can actually do about them. Panelists will discuss the tradeoffs between NYSHIP, municipal cooperatives, and self-insured pools, share cost-containment strategies that have worked for other towns, and talk candidly about how to navigate collective bargaining when benefits are on the table.

Housing Policy and the Pressure on Towns

Housing has become one of the most contested policy fights in Albany, and towns are squarely in the middle of it. From the Governor's push for statewide housing targets to ongoing debates over ADU legislation, zoning preemption, and transit-oriented development mandates, state policymakers are increasingly looking at local land use as the lever to address New York's housing shortage. For town officials, that raises hard questions about the balance between state goals and local control, and about what towns can actually do to meet the moment on their own terms. This panel brings together housing policy experts to walk through where housing legislation stands heading into the 2027 session, what proposals are likely to return, and how towns can shape the conversation rather than simply react to it. Panelists will discuss the practical implications of recent and pending state action, the funding and incentive programs available to towns that want to expand housing supply, and how local officials can make the case for approaches that work in their communities.

3:45-4:55 Concurrent Sessions

Following the Money and the Mandate: How Albany Works

Every decision in Albany eventually lands in your town, in your budget, your workload, or your residents' tax bills. This session traces how state government actually works: how the budget gets built, how a bill becomes law, and why some mandates come with funding and others don't. You'll leave knowing not just how Albany works, but how to work with it.

2026 Case Law Updates

This session breaks down the past year's most significant rulings affecting New York local governments, from land use and zoning to FOIL and Open Meetings Law, assessment challenges, employment, and municipal liability. We'll skip the legalese and focus on what each decision means in practice: where you may need to adjust how your town operates, and where the courts have given you firmer ground to stand on.

Building Effective Intergovernmental Relationships

No town operates alone. The work increasingly runs through your relationships with the county, neighboring municipalities, school districts, and state agencies — on everything from shared services and emergency response to roads, water, and planning. This session focuses on how to build and sustain those partnerships: finding common ground across governments with different priorities, structuring agreements that hold up, and keeping lines of communication open before a crisis forces the conversation. We'll look at what makes intergovernmental cooperation actually work, and how strong relationships can stretch limited local resources further than any town could on its own.

Day 2

Plenary: 9:30-10:40am

From Local Government to State Representative (Plenary)

Many state legislators got their start at the local government level - learning to read a budget, hold a public hearing, and build a coalition long before they ran for Albany. But the jump from local to state office is a real shift in scale, pace, and political culture. This panel brings together current state representatives who made that leap to discuss what local government taught them, what they had to unlearn, and how their early work still shapes the way they legislate today.

11-12:20am Concurrent Sessions

The Future of EMS: State Policy, Local Costs, and Town Responsibilities

Emergency medical services are in a moment of real strain across New York. Call volumes are up, volunteer rosters are thinning, and towns that once relied on a local squad showing up without a line item in the budget are finding that model harder to sustain every year. At the same time, EMS isn't classified as an essential service under state law, which leaves towns navigating a patchwork of funding, mutual aid agreements, and regional arrangements to make sure someone answers the call. This panel brings together EMS leaders, town officials, and state policy voices for a broad conversation about where things stand and what towns can actually do about it. Panelists will discuss the push to designate EMS as an essential service and what that would mean for local budgets, the recruitment and retention challenges facing volunteer squads, and the regional and shared-service models some communities are turning to as a path forward.

Water Infrastructure Policy for Towns: Funding, Mandates, and Legislative Priorities

Towns across New York are staring down aging water and sewer systems, rising construction costs, and federal and state mandates that don't come with enough funding attached. For years, local officials have pointed to CHIPS as proof that a dedicated, formula-based funding stream can make a real difference for town infrastructure—and have asked why water and sewer don't have the same. The Safe Water Action Program (SWAP) is designed to fill that gap: a dedicated fund modeled on CHIPS that would give towns reliable, predictable resources to invest in the pipes, plants, and systems their residents depend on. This panel brings together advocates, state officials, and town leaders to discuss where SWAP stands, what it would mean for town budgets if fully funded, and how local officials can make the case for water infrastructure investment alongside the other pressures on Albany. Panelists will also share practical guidance on navigating existing funding

Concurrent Classes 1:30pm -2:40pm

Growing the Local Economy: Partnerships, Tools, and Strategies for Towns

Economic development does not happen in a vacuum. For many towns, the key to supporting local growth is knowing how to build the right partnerships. This session will examine how towns can work with counties, neighboring municipalities, regional councils, IDAs, chambers of commerce, and state agencies to address workforce, tourism, infrastructure, and community development needs.

Effective Advocacy and Working with Your Representatives

Town officials have a story to tell in Albany and Washington, but telling it well is a skill. The towns that consistently get heard are the ones that build relationships with their state and federal representatives long before they need something, know how to frame a local issue in terms a legislator can act on, and show up at the right moments with the right ask. This panel brings together experienced local advocates to walk through what effective advocacy actually looks like from a town official's perspective. Panelists will discuss how to build lasting relationships with your representatives and their staff, when a phone call beats an email and when it's the other way around, how to make the case for a town priority in a crowded legislative environment, and how to work with statewide associations to amplify your voice.

2:45-4pm: Vote on NYAOT's Legislative Priorities

In this meeting, delegates will vote on the issues that will define NYAOT's 2027 Legislative Priorities, the agenda that guides the Association's advocacy in the year ahead. Your participation determines which town concerns rise to the top when lawmakers reconvene in January.

AGREEMENT FOR OUTSIDE SERVICE CONNECTION

Town of DeWitt

SW941 Sewer District

4966 Old Peck Hill Road, Jamesville, NY 13078

THIS AGREEMENT made July __, 2026 by and between the Town of DeWitt ("Town") and Robert and Kay Keough, the owners of property situated at 4966 Old Peck Hill Road in the Town of DeWitt, New York ("Owner").

WITNESSETH:

WHEREAS, the Town operates a Sewer district in and for the lands within its boundaries;

WHEREAS, the Owner owns certain lands located outside the boundaries of the Town Sewer District and identified as 4966 Old Peck Hill Road in the Town of DeWitt, New York (Tax Map Parcel ID 070.1-03-03.0), more specifically described on Exhibit A attached hereto ("Property"), and

WHEREAS, said Owner is desiring to connect one (1) dwelling to the Sewer District maintained and operated by the Town; and

WHEREAS, the Property is located in an area adjacent to, but not in, a Sewer District within the Town; and

WHEREAS, the Town is willing to allow the connection of a Sewer lateral from the Property to the Town Sewer District within the Town; and

NOW THEREFORE, in consideration of the mutual promises and conditions hereinafter declared and entered into between the parties hereto, the parties do covenant and promise as follows:

1. The Town hereby determines that the Property lies outside the boundary of a public Sewer connection in the Town, and outside the sphere of influence of a Sewer District within the Town.
2. The Owner agrees that prior to connection to the facilities of the Sewer District, the Owner shall pay all applicable fees and charges to the Town associated with connection of the Property to the Sewer District.
3. The Owner further agrees to pay, prior to connection of said facilities to the Sewer District's system, a connection fee for the privilege of making such a connection. Said fee shall be computed in accordance with the computation of regular connection fees and charges of the Sewer District.
4. The Owner further agrees to pay such annual sewer service fees to the Town and/or the Sewer District as may be established, from time to time, by the rules and regulations of the Town and the Sewer District, which are of universal application within the Sewer District. The Owner hereby authorizes the Town to collect such charges on the tax roll pursuant to the rules and

regulations of the State of New York, County of Onondaga and Town of DeWitt, and specifically waives any right to challenge the Town or Sewer District's ability to do so because the property is outside of the Sewer District.

5. The Owner further agrees to pay the regular permit and inspection charge for the connection to be made to the Sewer District system.
6. Owner hereby agrees to abide by all of the ordinances, rules and regulations of the Town governing the manner in which the sewer system shall be used, the manner of connecting thereto, and the plumbing in connection therewith.
7. The Owner by the Agreement is hereby permitted to connect one single-family dwelling to the Sewer District.
8. No change in the facilities to be connected to the Sewer District's system shall be made without first having given written notice to the Town that such change is to be made. No additional connections shall be connected to the facilities of the Town or Sewer District without having first given written notice to the Town that such additional facilities are to be connected to the system. Prior to making any such change in facilities or to the addition of any units to the District's system, the Owner shall pay to the Town such additional inspection, connection and annual fees which may then be established by the Town and/or Sewer District.
9. The Property is restricted to the connection of one single-family dwelling to the Sewer District.
10. The Owner shall make all applicable connections and installations in its connection to the Sewer District.
11. The Owner is responsible for obtaining any private easements as may be necessary for the Owner to make the connection to the Sewer District as contemplated by this Agreement and the Town makes no representations as to the said easement(s).
12. The Owner hereby agrees to indemnify and hold harmless the Town from all claims of loss or injury to third persons, or the property of any person arising out of the construction, operation, maintenance or use of the outside Sewer service connection herein provided.
13. The Town hereby agrees to use reasonable diligence to provide a regular and uninterrupted service to the Property which is connected to the Sewer District facilities; but shall not be liable for damages, breach of contract, or otherwise, to the Owner for failure, suspension, diminution, or other variations of service occasioned by, or in consequence of, any cause beyond the control of the Town or Sewer District, including, but not limited to, acts of God or of the public enemy, fires, floods, earthquakes, or other catastrophes, strikes or failure or breakdown of transmission or other facilities.

14. In the event the Owner shall violate any of the terms of this Agreement or any of the ordinances, rules or regulations of the Town or Sewer District, as they now or may hereafter exist, the Town shall give notice of the violation(s), in writing, to the Owner. If the violation(s) is not corrected within thirty (30) days of the date of such notice, the Town shall have the right to disconnect the outside Sewer system of the Owner from the Sewer District's system. The Owner shall not reconnect said system until the violation(s) has been corrected and the cost of such disconnection shall have been paid.
15. This Agreement and the provisions hereof are intended to be covenants running with the land by this Agreement, and are intended to bind the parties, their heirs, representatives, assigns and successors in interest, and any future owner of the whole or any part of the property covered by this Agreement, and this Agreement shall be made a matter of official record by recording the Agreement in the Onondaga County Clerk's Office.

TOWN OF DEWITT

By: _____
Maxwell M. Ruckdeschel, Town Supervisor

OWNER

By: Kay Keough
Kay Keough

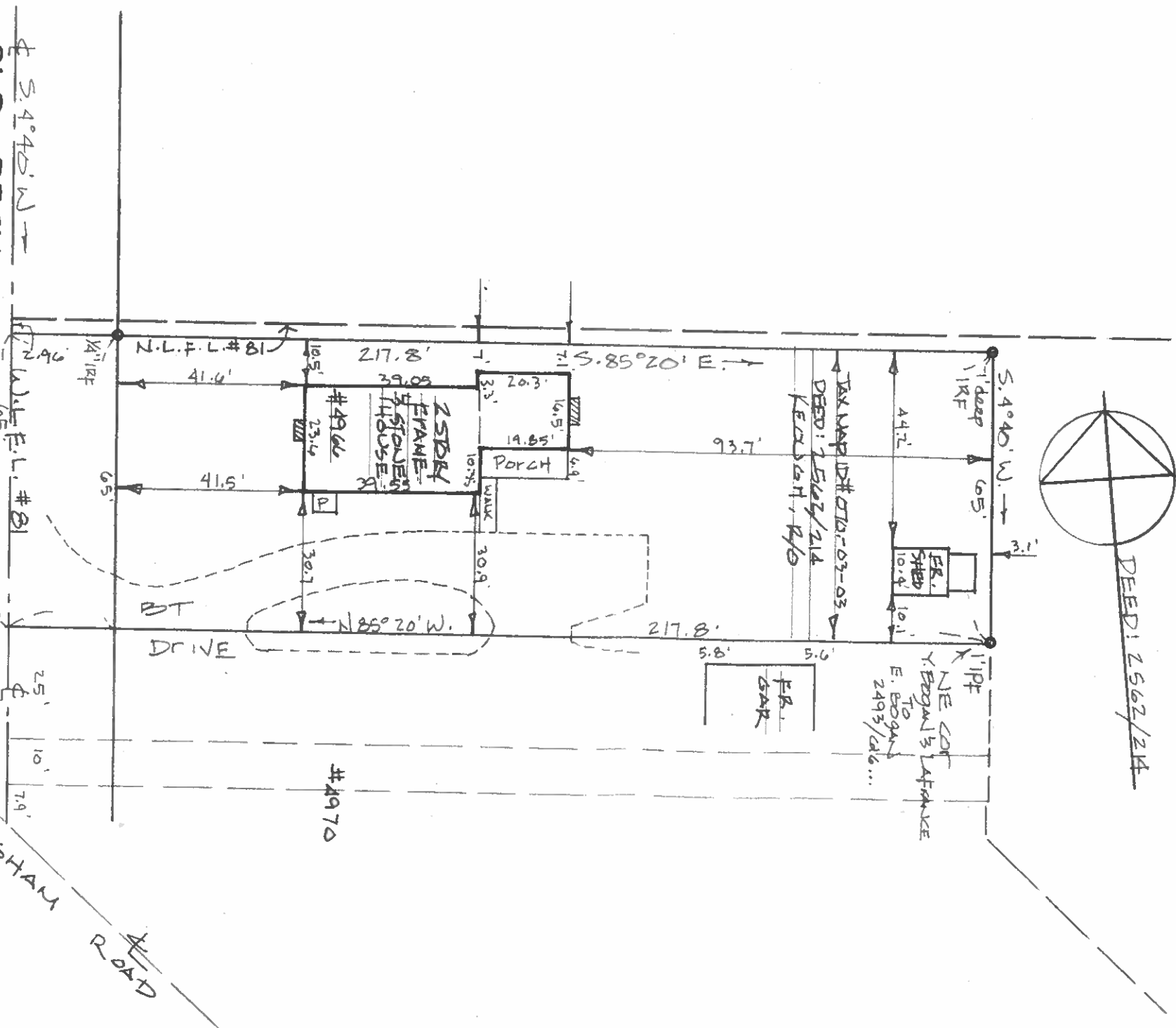
Dated: July ____, 2026

Dated: July 16, 2026



OLD PECK HILL ROAD

50 OPEN → N. 4°40'E.



NOTTINGHAM ROAD

Location Survey on part of Farm Lot #81,
Town of Dewitt, County of Onondaga and
State of New York.

Known as #4966 Old Peck Hill Road.

THE UNDERSIGNED SURVEYOR HEREBY CERTIFIES
THAT THIS IS AN ACCURATE MAP OF AN ACTUAL SURVEY

MARTIN E. DAVIS
409 RIDGEWOOD DRIVE
LICENSED LAND SURVEYOR SYRACUSE, NEW YORK

DRAWN BY:
MD

DATE:
10/07/17

SCALE:
1" = 30'

REVISIONS:





Town of DeWitt, NY

Packet: APPKT00341 - KF Payment Processing 07.20.2026

Check Register

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-REGULAR PAYABLES						
5681	7-ELEVEN, INC.	07/20/2026	Regular	0.00	416.00	125314
062026	Invoice	07/15/2026	June 2026 Car washes	0.00	416.00	
5679	A&P WATER TESTING	07/20/2026	Regular	0.00	724.00	125315
261397	Invoice	07/06/2026	212 Revere Rd Copper Sample	0.00	44.00	
261398	Invoice	07/13/2026	JUNE 2026 STAGE 1 SAMPLES	0.00	680.00	
5841	ADHAN PIPING CO, INC	07/20/2026	Regular	0.00	482,947.71	125316
12 FINAL- 04/30/...	Invoice	07/16/2026	Carrier Park Phase 3 - Site Contractor	0.00	482,947.71	
0147	ADVANCE MEDIA NEW YORK	07/20/2026	Regular	0.00	294.70	125317
11099567-01	Invoice	07/06/2026	Local Law - Supervisor Term	0.00	73.77	
11102503	Invoice	07/06/2026	BESS	0.00	77.92	
11107391	Invoice	07/16/2026	ZBA Public Hearing Notice - 12 Cotty Dr	0.00	65.09	
11109338	Invoice	07/16/2026	ZBA Public Hearing Notice - 12 Cotty Dr	0.00	77.92	
5891	Paul Alberry	07/20/2026	Regular	0.00	80.00	125318
23194	Invoice	07/17/2026	STREETBALL Girls Basketball Camp Cancela...	0.00	80.00	
0359	ALLIED SPRING & SUSPENSION	07/20/2026	Regular	0.00	2,937.46	125319
01W17943	Invoice	07/14/2026	Trk34 Replace Rear Springs	0.00	2,937.46	
2917	ALRO STEEL CORPORATION	07/20/2026	Regular	0.00	78.32	125320
GGJ3026SZ	Invoice	07/14/2026	Trk52 3" web channel	0.00	78.32	
5680	Amazon Capital Services	07/20/2026	Regular	0.00	1,932.64	125321
14TT-97Y1-G7H9	Invoice	07/17/2026	iPad and Case for CEO	0.00	1,177.46	
16YL-TTQM-3FFV	Invoice	07/17/2026	Summer Camp Supplies	0.00	185.03	
1ktf-jv99-kk4j	Invoice	07/15/2026	weed eater string	0.00	237.72	
1mjf-6nhk-6lhf	Invoice	07/15/2026	supplies	0.00	225.74	
1MNY-QJTY-L43G	Invoice	07/15/2026	Office Chair Mat	0.00	183.68	
CR 1GXL-7CN3-9...	Credit Memo	07/15/2026	Credit Streamer for Drone Commamnd	0.00	-76.99	
5539	Christopher Ames	07/20/2026	Regular	0.00	1,100.00	125322
72926	Invoice	07/17/2026	Summer Concert Series	0.00	700.00	
7826	Invoice	07/17/2026	Summer Concert Series	0.00	400.00	
5336	AT&T MOBILITY	07/20/2026	Regular	0.00	900.66	125323
287334398593X...	Invoice	07/15/2026	Cell Phones	0.00	900.66	
0831	ATIS ELEVATOR INSPECTIONS	07/20/2026	Regular	0.00	200.00	125324
33793	Invoice	07/15/2026	elevator semi annual inspection	0.00	200.00	
VEN00173	Roben Awi	07/20/2026	Regular	0.00	50.00	125325
24099	Invoice	07/17/2026	Maxwell Park Security Deposit Refund	0.00	50.00	
0136	BALDWIN SUTPHEN BIANCO, PLLC	07/20/2026	Regular	0.00	4,377.50	125326
Sutphen 3/1/202...	Invoice	07/16/2026	PB-824 March Legal Fees	0.00	1,870.00	
Sutphen March L...	Invoice	07/16/2026	Sutphen General Attorney Fees	0.00	2,507.50	
0771	BARRETT PAVING MATERIALS INC.	07/20/2026	Regular	0.00	2,817.99	125327
4630979	Invoice	07/14/2026	FB 19.99tn@70.32	0.00	1,405.69	
4631258	Invoice	07/14/2026	FB 9.99tn @70.58	0.00	705.09	
4649918	Invoice	07/15/2026	FB 10.02tn@70.58	0.00	707.21	
VEN00181	Marianne Bartlett	07/20/2026	Regular	0.00	80.00	125328
23583	Invoice	07/17/2026	STREETBALL Girls Basketball Camp Cancela...	0.00	80.00	

Check Register

Packet: APPKT00341-KF Payment Processing 07.20.2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
3393	BEAM MACK SALES & SERVICE, INC.	07/20/2026	Regular	0.00	561.02	125329
538098S	Invoice	07/14/2026	trk 51 switch panel	0.00	258.30	
538099S	Invoice	07/14/2026	Trk 51 oil/air/fuel/coolant filters	0.00	302.72	
1335	Robert Bewley	07/20/2026	Regular	0.00	510.00	125330
2425	Invoice	07/17/2026	JD Swim Clinic Payment	0.00	510.00	
0329	BIG 4 TIRE SALES & SERVICE, INC.	07/20/2026	Regular	0.00	552.00	125331
1196682	Invoice	07/16/2026	4 Goodyear Tires - car 158	0.00	552.00	
VEN00185	Miranda Blechman	07/20/2026	Regular	0.00	365.00	125332
22943	Invoice	07/17/2026	Game on Sports Camp Cancelation	0.00	365.00	
2571	BLU LINE ACCREDITATION CONSULTI	07/20/2026	Regular	0.00	1,555.50	125333
348	Invoice	07/16/2026	Accreditation	0.00	1,555.50	
5337	BOB'S SIGNS & APPAREL	07/20/2026	Regular	0.00	975.00	125334
89689	Invoice	07/16/2026	Graphic Package for Car 162	0.00	975.00	
VEN00040	Bricks Crossing	07/20/2026	Regular	0.00	3,552.15	125335
7626	Invoice	07/17/2026	Brick Crossing Lego Camp	0.00	3,552.15	
5844	BURNS BROS CONTRACTORS LLC	07/20/2026	Regular	0.00	10,758.45	125336
RETAINAGE 2502...	Invoice	07/16/2026	Carrier Park Phase 3 - Plumbing	0.00	10,758.45	
VEN00176	Kuis Camperlino	07/20/2026	Regular	0.00	180.00	125337
24138	Invoice	07/17/2026	Masterpiece and Makers Art Camp Cancel...	0.00	180.00	
0117	Diane Case	07/20/2026	Regular	0.00	40.00	125338
7126	Invoice	07/17/2026	Hypertension Screening	0.00	40.00	
4424	CENTER FOR FAMILY LIFE AND RECO	07/20/2026	Regular	0.00	722.17	125339
002490	Invoice	07/09/2026	2026 EAP Quarterly	0.00	722.17	
0162	CITY OF SYRACUSE	07/20/2026	Regular	0.00	72,326.81	125340
07.06.2026.1	Invoice	07/06/2026	June 2026 Usage - Lewiston	0.00	2,409.90	
07.06.2026.2	Invoice	07/06/2026	June 2026 Usage - Springfield Rd	0.00	27,031.77	
07.06.2026.3	Invoice	07/06/2026	June 2026 Usage - Orville Dist Ex	0.00	21,558.91	
07.06.2026.4	Invoice	07/06/2026	June 2026 Usage - Lewiston	0.00	21,326.23	
1149	CNYSPCA	07/20/2026	Regular	0.00	10,390.27	125341
2026.03	Invoice	07/16/2026	2026 SPCA Contract	0.00	8,505.00	
2026.3	Invoice	07/16/2026	2026 SPCA Contract	0.00	1,885.27	
0257	COMMUNICATIONS GROUP	07/20/2026	Regular	0.00	625.82	125342
087107012026	Invoice	07/14/2026	June 2026 86 calls answered by answering...	0.00	625.82	
5572	COYNE FACILITY SERVICES	07/20/2026	Regular	0.00	1,140.43	125343
1281	Invoice	07/17/2026	Lawn Maintenance - 732 N Highland Ave	0.00	1,140.43	
5992	CULLEN & DYKMAN LLP	07/20/2026	Regular	0.00	27,203.00	125344
7816030	Invoice	07/17/2026	Cullen & Dykman Litigation	0.00	13,235.50	
7816031	Invoice	07/17/2026	Cullen & Dykman Litigation	0.00	13,967.50	
4256	CYCLOPS PROCESS EQUIPMENT	07/20/2026	Regular	0.00	301.00	125345
35405	Invoice	07/13/2026	Valve, Manual Air Vent 3/8"	0.00	301.00	
VEN00188	Lillian Dana	07/20/2026	Regular	0.00	50.00	125346
23969	Invoice	07/17/2026	Ryder Pavillion Security Deposit Refund	0.00	50.00	
VEN00189	Kyle DeForest	07/20/2026	Regular	0.00	205.00	125347
24098	Invoice	07/17/2026	Game on Sports Camp Cancelation	0.00	205.00	
0508	E.A.V.E.S AMBULANCE	07/20/2026	Regular	0.00	100,000.00	125348
2026.3	Invoice	07/14/2026	2026 EAVES Contract - Installment #3	0.00	100,000.00	

Check Register

Packet: APPKT00341-KF Payment Processing 07.20.2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
1077	ENERGY GASES, INC	07/20/2026	Regular	0.00	141.72	125349
j165672	Invoice	07/15/2026	refill propane tanks	0.00	80.12	
j165678	Invoice	07/15/2026	refill propane tanks	0.00	61.60	
9348	F.W. WEBB COMPANY	07/20/2026	Regular	0.00	937.27	125350
96377245	Invoice	07/06/2026	Tap/Valve Gasket	0.00	879.55	
96828507	Invoice	07/17/2026	1-1/2" Gate Valve - LeMoyne Maintence B...	0.00	57.72	
1172	FED EX	07/20/2026	Regular	0.00	72.70	125351
9-169-46277	Invoice	07/16/2026	Mailing - Fuller	0.00	56.40	
9-377-13406	Invoice	07/16/2026	Mailing - Fuller	0.00	16.30	
0551	Particia Ferris	07/20/2026	Regular	0.00	550.00	125352
71726	Invoice	07/17/2026	Elevate Volleyball Camp	0.00	550.00	
6035	FIELDTURF USA INC.	07/20/2026	Regular	0.00	89,742.54	125353
003	Invoice	07/16/2026	CARR PARK- PHASE 3	0.00	89,742.54	
0296	FOOD BANK OF CENTRAL NEW YORK	07/20/2026	Regular	0.00	99.50	125354
9950	Invoice	07/17/2026	Food Sense Payment July 2026	0.00	99.50	
0030	FRADON LOCK INC	07/20/2026	Regular	0.00	38.50	125355
468688	Invoice	07/06/2026	Duplicate Key Set for Pump Stations	0.00	38.50	
5575	Andrew Frazo	07/20/2026	Regular	0.00	500.00	125356
70126	Invoice	07/02/2026	250th Celebration Band Payment	0.00	500.00	
0796	FREY HEAVY DUTY	07/20/2026	Regular	0.00	198.86	125357
3254591	Invoice	07/14/2026	Trk54 Carrier Bearing	0.00	198.86	
0033	GALLS, LLC	07/20/2026	Regular	0.00	164.35	125358
035498830	Invoice	07/16/2026	Boot - Admin	0.00	164.35	
3353	GANNON PEST CONTROL	07/20/2026	Regular	0.00	262.00	125359
565672	Invoice	07/17/2026	June 2026 Mnthly Pest Cntrl - Westcliffe	0.00	40.00	
570312	Invoice	07/17/2026	Monthly Pest Control @ Pump Stations	0.00	50.00	
570315	Invoice	07/17/2026	Monthly Pest Control @ Pump Stations	0.00	44.00	
570316	Invoice	07/17/2026	Monthly Pest Control @ Pump Stations	0.00	44.00	
570317	Invoice	07/17/2026	Monthly Pest Control Pump Station 6013 ...	0.00	40.00	
570318	Invoice	07/17/2026	Monthly Pest Control @ Pump Stations	0.00	44.00	
0868	GARTNER EQUIPMENT COMPANY I	07/20/2026	Regular	0.00	125.00	125360
210784	Invoice	07/06/2026	3/4" Graphite Packing - Parkwood Valve	0.00	125.00	
0887	GLADD SECURITY INC	07/20/2026	Regular	0.00	3,920.00	125361
608584	Invoice	07/09/2026	Pronto Printer (Badge Machine)	0.00	3,891.00	
608787	Invoice	07/16/2026	Keys for Command Trailer	0.00	29.00	
0236	GLEASON SALT AND SUPPLY	07/20/2026	Regular	0.00	1,455.50	125362
0031459-IN	Invoice	07/13/2026	275 G sodium Hypochlorite	0.00	1,455.50	
VEN00190	Olga Glover	07/20/2026	Regular	0.00	55.47	125363
70826	Invoice	07/17/2026	Summer Camp Field Trip Reimbursement	0.00	55.47	
0331	GRAINGER	07/20/2026	Regular	0.00	578.53	125364
9003876209	Invoice	07/15/2026	lens wipes	0.00	35.88	
9004848181	Invoice	07/17/2026	Shipping Box - Water Meter Recycling	0.00	228.85	
9978127851	Invoice	07/14/2026	Handheld Sprayers	0.00	313.80	
4262	GSPP 2020 ECFT Master Tenant LLC	07/20/2026	Regular	0.00	28,896.02	125365
INV017931	Invoice	07/14/2026	5/20/2026-6/19/2026	0.00	28,896.02	
1170	HANCOCK ESTABROOK, LLP	07/20/2026	Regular	0.00	1,425.00	125366
524513	Invoice	07/14/2026	Legal Services through 6/30/2026	0.00	1,425.00	
2941	HARRIS BEACH MURTHA CULLINA, P	07/20/2026	Regular	0.00	1,500.00	125367

Check Register

Packet: APPKT00341-KF Payment Processing 07.20.2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12603993	Invoice	07/17/2026	PB Article 78 Litigation - 4432 E Genesee St	0.00	1,500.00	
0368	HAUN WELDING SUPPLY, INC	07/20/2026	Regular	0.00	363.26	125368
0000859499	Invoice	07/14/2026	Cylinder Rental 6/1/26-6/30/26	0.00	83.40	
0000871570	Invoice	07/14/2026	acetylene/O2 gas cylinder	0.00	185.70	
0000873431	Invoice	07/14/2026	welding wire	0.00	94.16	
VEN00192	Ingrid A Carroll Hahn	07/20/2026	Regular	0.00	1,039.62	125369
14712	Invoice	07/17/2026	Art Supplies Reimbursement	0.00	147.12	
8925	Invoice	07/17/2026	Camp Payout	0.00	892.50	
VEN00100	Jasper Seating, Inc.	07/20/2026	Regular	0.00	8,463.82	125370
634617	Invoice	07/16/2026	Supervisor's Office Furniture	0.00	8,463.82	
1306	JOSALL SYRACUSE INC	07/20/2026	Regular	0.00	4,005.00	125371
Permit 26-00151	Invoice	07/17/2026	TB Approved Refund of Permit Penalty Fee	0.00	4,005.00	
4113	Kim Kaelin	07/20/2026	Regular	0.00	205.00	125372
24164	Invoice	07/17/2026	DeWitt Summer Day Camp Cancellation	0.00	205.00	
1491	KIMBALL MIDWEST	07/20/2026	Regular	0.00	608.68	125373
104603971	Invoice	07/14/2026	Kimball Supplies order #598296GU	0.00	608.68	
VEN00179	Stephanie Locke	07/20/2026	Regular	0.00	460.00	125374
24334	Invoice	07/17/2026	DeWitt Summer Day Camp Cancellation	0.00	460.00	
VEN00184	Heidi Mason	07/20/2026	Regular	0.00	375.00	125375
22921	Invoice	07/17/2026	Game on Sports Camp Cancellation	0.00	375.00	
0736	MCGINNIS NELSON CONSTRUCTION	07/20/2026	Regular	0.00	98,722.63	125376
FINAL- 06/01/20..	Invoice	07/16/2026	Carrier Park Phase 3 - General Construction	0.00	98,722.63	
VEN00145	Millennium Strategies LLC	07/20/2026	Regular	0.00	3,500.00	125377
21340	Invoice	07/20/2026	2026 Monthly Grant Services	0.00	3,500.00	
0096	MILLER ENGINEERING, PLLC	07/20/2026	Regular	0.00	6,445.00	125378
TOD236	Invoice	07/16/2026	710 PRESSURE ZONE IMPROVMENTS	0.00	6,445.00	
5737	MIRABITO ENERGY PRODUCTS	07/20/2026	Regular	0.00	15,103.11	125379
11502	Invoice	07/14/2026	Unleaded Fuel 2100.2gal@3.1134	0.00	6,548.96	
22149	Invoice	07/14/2026	Unleaded Fuel 1182.2 gal@3.1623	0.00	3,744.21	
22590	Invoice	07/14/2026	Diesel Blend (Sulfur) 900.0gal@3.5544	0.00	3,203.72	
468536	Invoice	07/14/2026	Unleaded Fuel 55.1gal@3.1134	0.00	1,606.22	
1086	MONROE SYSTEMS FOR BUSINESS	07/20/2026	Regular	0.00	188.73	125380
IN271598	Invoice	07/06/2026	adding machine for Angela	0.00	188.73	
3481	MONTAGE ENTERPRISES, INC.	07/20/2026	Regular	0.00	156.50	125381
0032721-IN	Invoice	07/14/2026	New Holland Roadside shoe wear plates	0.00	156.50	
VEN00180	Jennifer Mullett	07/20/2026	Regular	0.00	80.00	125382
23773	Invoice	07/17/2026	STREETBALL Girls Basketball Camp Canceled	0.00	80.00	
4991	Municipal Health Insurance Consorti	07/20/2026	Regular	0.00	245,868.53	125383
8930	Invoice	07/17/2026	September 2026 Health Insurance	0.00	245,868.53	
4968	Megan Murphy	07/20/2026	Regular	0.00	4,165.00	125384
71326	Invoice	07/17/2026	JD Girls Youth Lacrosse Camp	0.00	2,040.00	
71626	Invoice	07/17/2026	JD Girls High School Lacrosse Camp	0.00	2,125.00	
7721	MYRIAD CONSTRUCTION, INC.	07/20/2026	Regular	0.00	245.42	125385
42609	Invoice	07/14/2026	Maple rd lights	0.00	245.42	
5002	NAPA AUTO PARTS	07/20/2026	Regular	0.00	447.47	125386
955554	Invoice	07/06/2026	Lube Oil & Filters - for all Water Trucks	0.00	129.81	
957757	Invoice	07/15/2026	Parts & Repairs	0.00	62.03	

Check Register

Packet: APPKT00341-KF Payment Processing 07.20.2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
957874	Credit Memo	07/16/2026	Returned Wiper Blades	0.00	-49.25	
958530	Invoice	07/16/2026	Parts & Repairs	0.00	20.60	
959223	Invoice	07/15/2026	pig tails/led lamps/hyd hose fittings/belts	0.00	173.39	
SYR00011958917	Invoice	07/13/2026	Battery/Core Deposit	0.00	110.89	
0099	NETMANAGEIT	07/20/2026	Regular	0.00	29.00	125387
115559	Invoice	07/16/2026	2 yr domain renewal	0.00	29.00	
1566	NEW YORK STATE UNEMPLOYMENT	07/20/2026	Regular	0.00	11,552.84	125388
2026.07	Invoice	07/15/2026	2ND QTR - 2026	0.00	11,552.84	
4037	NORTHLAND COMMUNICATIONS	07/20/2026	Regular	0.00	447.59	125389
63302020726	Invoice	07/09/2026	JULY 2026 SEWER PHONE LINES	0.00	447.59	
0822	NYSTCA	07/20/2026	Regular	0.00	100.00	125390
2026-2027	Invoice	07/06/2026	NYSTCA Membership 26-27	0.00	100.00	
1581	OCRRA: ONON CTY RESOURCE RECO	07/20/2026	Regular	0.00	4,550.00	125391
53180	Invoice	07/15/2026	OCRRA 2026 Yard Waste	0.00	4,550.00	
0005	OCWA	07/20/2026	Regular	0.00	290,673.10	125392
07.06.2026	Invoice	07/06/2026	June 2026 Usage	0.00	69,000.32	
07.06.2026.1	Invoice	07/06/2026	June 2026 Usage	0.00	221,672.78	
0510	OFFICE OF STATE COMPTROLLER	07/20/2026	Regular	0.00	85.00	125393
26INT_Ruckdesc...	Invoice	07/08/2026	Registration for Intro to Govt Accounting -...	0.00	85.00	
0730	ONONDAGA COUNTY WATER ENVIR	07/20/2026	Regular	0.00	396,828.12	125394
0000006902	Invoice	07/15/2026	2025 T&V Annual Maint. Charge	0.00	396,828.12	
VEN00175	Tara Owens	07/20/2026	Regular	0.00	50.00	125395
22719	Invoice	07/17/2026	Ryder Pavillion Security Deposit Refund	0.00	50.00	
5614	PACE ANALYTICAL SERVICES LLC	07/20/2026	Regular	0.00	1,545.00	125396
26581021105	Invoice	07/14/2026	Job # L2640258	0.00	3,145.00	
26581021105C	Credit Memo	07/15/2026	Job # L2640258	0.00	-3,145.00	
26581021920	Invoice	07/15/2026	Job # L2640258	0.00	1,545.00	
1643	PBS BRAKE & SUPPLY CORP.	07/20/2026	Regular	0.00	677.44	125397
01-183554	Invoice	07/14/2026	Trk 54 Brake Parts	0.00	677.44	
4091	PENN POWER GROUP	07/20/2026	Regular	0.00	1,522.06	125398
4788757	Invoice	07/15/2026	Winterton Station emergency call	0.00	1,522.06	
3422	PRINTWORKS PRINTING & DESIGN, I	07/20/2026	Regular	0.00	77.75	125399
96758	Invoice	07/17/2026	Jason Burns Business Cards	0.00	77.75	
0406	PUBLIC SECTOR HR CONSULTANTS, L	07/20/2026	Regular	0.00	150.00	125400
5855	Invoice	07/15/2026	Drug Policy Service July-Sept. 2026	0.00	150.00	
8037	RAIMONDO BROTHERS, INC.	07/20/2026	Regular	0.00	210.00	125401
26-0755	Invoice	07/15/2026	4 yards of mulch for carrier	0.00	140.00	
26-0783	Invoice	07/15/2026	mulch for gen street	0.00	70.00	
VEN00186	Sarab Raslan	07/20/2026	Regular	0.00	730.00	125402
23772	Invoice	07/17/2026	Game on Sports Camp Cancelation	0.00	730.00	
VEN00166	Danielle Rausa	07/20/2026	Regular	0.00	500.00	125403
70126	Invoice	07/02/2026	250th Celebration Band Payment	0.00	500.00	
VEN00174	Marva Reddock	07/20/2026	Regular	0.00	250.00	125404
24260	Invoice	07/17/2026	DeWitt Community Room Security Deposit...	0.00	250.00	
2306	RINGSQUARED ACCESS PLUS	07/20/2026	Regular	0.00	634.28	125405
IN395437	Invoice	07/13/2026	Monthly Sewer Alarm Lines	0.00	634.28	

Check Register

Packet: APPKT00341-KF Payment Processing 07.20.2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
VEN00177	Mike Russell	07/20/2026	Regular	0.00	200.00	125406
24168	Invoice	07/17/2026	Running Camp Cancellation due to Injury	0.00	200.00	
VEN00171	Safety Through Training LLC.	07/20/2026	Regular	0.00	5,796.64	125407
154	Invoice	07/15/2026	Training for CDL drivers	0.00	5,796.64	
VEN00182	Mel Saffold	07/20/2026	Regular	0.00	80.00	125408
23348	Invoice	07/17/2026	STREETBALL Girls Basketball Camp Canceled	0.00	80.00	
VEN00178	School of Rock	07/20/2026	Regular	0.00	500.00	125409
72226	Invoice	07/17/2026	Summer Concert Series	0.00	500.00	
VEN00101	Seating Inc	07/20/2026	Regular	0.00	1,621.62	125410
65357	Invoice	07/16/2026	Supervisor's Office Chairs	0.00	1,621.62	
VEN00187	Shelby Senior	07/20/2026	Regular	0.00	50.00	125411
24209	Invoice	07/17/2026	Cedar Bay Pavilion Security Deposit Refund	0.00	50.00	
5468	Timothy Shields	07/20/2026	Regular	0.00	465.00	125412
23039	Invoice	07/17/2026	Game on Sports Camp Cancellation	0.00	465.00	
4583	SITEONE LANDSCAPE SUPPLY	07/20/2026	Regular	0.00	170.00	125413
168616530-001	Invoice	07/15/2026	Seed mixture	0.00	170.00	
VEN00183	Brynne Stockton	07/20/2026	Regular	0.00	80.00	125414
23392	Invoice	07/17/2026	STREETBALL Girls Basketball Camp Canceled	0.00	80.00	
0203	T.H. KINSELLA, INC.	07/20/2026	Regular	0.00	5,223.08	125415
1318060	Invoice	07/15/2026	Inbound Fill & Crusher Run	0.00	5,223.08	
5771	THE BONADIO GROUP	07/20/2026	Regular	0.00	350.00	125416
BN480623	Invoice	07/09/2026	FINAL- COURT Y/E 12/31/2025	0.00	350.00	
VEN00172	Burton Thomas	07/20/2026	Regular	0.00	50.00	125417
24308	Invoice	07/17/2026	Cedar Bay Pavilion Security Deposit Refund	0.00	50.00	
2189	TOSHIBA BUSINESS SOLUTIONS	07/20/2026	Regular	0.00	228.53	125418
6877409	Invoice	07/14/2026	US0121995MA 04/01/2026-06/30/2026	0.00	45.98	
6890404	Invoice	07/14/2026	2026 Toshiba Printer Maintenance Contract	0.00	43.56	
6896379	Invoice	07/17/2026	2026 Toshiba Printer Maintenance Contract	0.00	138.99	
2511	TOSHIBA FINANCIAL SERVICES	07/20/2026	Regular	0.00	137.16	125419
586438319	Invoice	07/20/2026	2026 Toshiba Copier Lease Contract	0.00	137.16	
4529	TRAVELERS	07/20/2026	Regular	0.00	1,506.00	125420
000679592	Invoice	07/14/2026	Court Case Complaint	0.00	1,506.00	
6042	TRUCK VAULT	07/20/2026	Regular	0.00	5,820.63	125421
298670	Invoice	07/15/2026	Storage cabinet/drone command/IC console	0.00	5,820.63	
0295	UDIG NY	07/20/2026	Regular	0.00	241.00	125422
26060547	Invoice	07/06/2026	April - June Dig Tickets	0.00	241.00	
5733	UNIFIRST CORPORATION	07/20/2026	Regular	0.00	254.10	125423
1100333126	Invoice	07/15/2026	Coveralls 4/30/2026	0.00	84.28	
1100357914	Invoice	07/15/2026	Coveralls 7/2/2026	0.00	84.28	
1100360796	Invoice	07/15/2026	Coveralls 7/9/2026	0.00	85.54	
1745	UNITED AUTO SUPPLY	07/20/2026	Regular	0.00	131.46	125424
23-370330	Invoice	07/16/2026	Rotor and brake pad Car 69	0.00	131.46	
0025	UNITED RADIO INC	07/20/2026	Regular	0.00	96.00	125425
620083074	Invoice	07/16/2026	Changed Antenna Whip[- Car 93	0.00	96.00	
1664	UNITED UNIFORM COMPANY	07/20/2026	Regular	0.00	455.44	125426
1021-566101	Invoice	07/16/2026	Cargo Pants/Hem - DC Fusco	0.00	171.44	

Check Register

Packet: APPKT00341-KF Payment Processing 07.20.2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
I021-566103	Invoice	07/16/2026	Supershirt, Sew Flag - Ofc Reynolds	0.00	284.00	
5020	UNITEDHEALTHCARE INS. CO.	07/20/2026	Regular	0.00	28,245.42	125427
2026.08	Invoice	07/15/2026	2026 Medicare Insurance Premiums	0.00	28,245.42	
0836	USA BLUEBOOK	07/20/2026	Regular	0.00	166.61	125428
INV01081164	Invoice	07/06/2026	Liquid DPD1A&B	0.00	166.61	
7210	VERIZON WIRELESS	07/20/2026	Regular	0.00	1,373.45	125429
6147470122	Invoice	07/15/2026	6/2/2026-07/01/2026	0.00	1,373.45	
0046	W.B. MASON	07/20/2026	Regular	0.00	233.10	125430
263077061	Invoice	07/15/2026	Office Supplies	0.00	77.19	
263102881	Invoice	07/15/2026	Office Supplies	0.00	155.91	
5743	WARDS PRINTING, LLC	07/20/2026	Regular	0.00	564.00	125431
1576	Invoice	07/07/2026	Wards Printing - CEO Clothing	0.00	564.00	
2440	WD MALONE TRUCKING & EXCAVAT	07/20/2026	Regular	0.00	162,712.05	125432
11123	Invoice	07/15/2026	498-5701 Enterprise Pkwy Hydrant	0.00	8,777.55	
11142	Invoice	07/13/2026	7152 Coronation Circle WM Break	0.00	5,815.29	
11143	Invoice	07/15/2026	501-600 Roby Ave Sewer & Lateral	0.00	6,023.21	
11144	Invoice	07/15/2026	Enterprise Pump Station	0.00	142,096.00	
5489	WELLOW URGENT CARE	07/20/2026	Regular	0.00	136.00	125433
9779307	Invoice	07/15/2026	Ladd (Parks)pre-employment Drug & Alco...	0.00	136.00	
1302	WEST HERR NY CHEVROLET OF EAST	07/20/2026	Regular	0.00	21.00	125434
583673	Invoice	07/17/2026	Inspection on 2024 Chevy Silverado - Wate...	0.00	21.00	
5803	WHITE'S FARM SUPPLY, INC	07/20/2026	Regular	0.00	1,003.74	125435
ad17656	Invoice	07/15/2026	parts for ferris mowers	0.00	1,003.74	
4625	Cheryl Wolfe	07/20/2026	Regular	0.00	50.00	125436
24088	Invoice	07/17/2026	Ryder Pavillion Security Deposit Refund	0.00	50.00	
0778	XEROX BUSINESS SOLUTIONS	07/20/2026	Regular	0.00	384.80	125437
IN5102881	Invoice	07/09/2026	4/10/26-7/9/26 OVERAGE	0.00	384.80	
4314	XEROX FINANCIAL SERVICES	07/20/2026	Regular	0.00	517.49	125438
42310559	Invoice	07/09/2026	2026 Xerox Copier Lease Contract	0.00	517.49	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	180	125	0.00	2,181,532.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	180	125	0.00	2,181,532.83

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	7/2026	2,181,532.83
			<u>2,181,532.83</u>

Authorization Signatures

VOUCHER AUTHORIZATION

EXAMPLE: I have reviewed and approve all draft and manual payments presented on this AP register.

Kerrie Fusco - Comptroller

Town Board Authorized Date - Town Board